

Southeast Berrien County Landfill Authority
Regular Board Meeting Minutes: Wednesday, April 19, 2017
3200 Chamberlain Rd, Buchanan, MI

- Call to Order: Carla Cole called the meeting to order at 5:30pm.
- Pledge of Allegiance
- Roll Call taken by Yvonne Waggoner

Board Members Present:

Bertrand Township: David Kuhn, Dave Zelmer
Buchanan City: JT Adkerson, Carla Cole
Buchanan Township: Malinda Cole-Crocker
Niles City: Derek Gordon, Bill Weimer
Niles Township: Herschel Hoese, Dan Pulaski

Others Present:

SEBC Landfill General Manager: Sonny Fuller
SEBC Landfill Bookkeeper: Carol Neary
SEBC Landfill Accounting Manager: Richard Simon
SEBC Landfill Environmental Manager: Tyler Ganus
SEBC Landfill Operations Supervisor: Travis Keefer
Note Taker: Yvonne Waggoner
Others: 3

Absent: Buchanan Township: Brad Reitz

- Consent Calendar
 - Approve Agenda
 - Approve March 15, 2017 Board Meeting Minutes

#01-04/17

Motion made by Dave Zelmer to approve the Consent Calendar as presented.

Seconded by Bill Weimer

Voice Vote: Unanimous

Motion carried. (9-0)

#02-04/17

Motion made by Bill Weimer to approve the March 15, 2017 Board Meeting Minutes as presented.

Seconded by Dave Zelmer

Roll Call Vote: Unanimous

Motion carried. (9-0)

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- Public Comment on any agenda item (three-minute time limit)
 - None

- Finance Committee
 - Committee Report
 - Malinda Cole-Crocker went over the minutes.

- Approve Balance Sheet

#03-04/17

Motion made by Malinda Cole-Crocker to approve the Balance Sheet dated March 31, 2017 as presented.

Seconded by Dave Zelmer

Roll Call Vote: Unanimous

Motion carried. (9-0)

- Approve Income Statement

#04-04/17

Motion made by Malinda Cole-Crocker to approve the Income Statement dated March 31, 2017 as presented.

Seconded by Bill Weimer

Roll Call Vote: Unanimous

Motion carried. (9-0)

- Approve Check Registers

#05-04/17

Motion made by Malinda Cole-Crocker to approve Check Registers dated March 28, 2017 and April 11, 2017 as presented.

Seconded by Bill Weimer

Roll Call Vote: Unanimous

Motion carried. (9-0)

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#06-04/17

Motion made by Malinda Cole-Crocker for approval to purchase a Letter of Credit for Financial Assurance License for the Cell VIB in the amount of \$80,000.

Seconded by Bill Weimer

Roll Call Vote: Unanimous

Motion carried. (9-0)

Discussion: Dave Zelmer asked where the Letter of Credit would be from, Sonny Fuller said they would reach out to the three places they currently have letters of credit with and choose whoever gives the best interest rate.

- Operations Committee
 - Committee Report
 - Bill Weimer went over the minutes.

#07-04/17

Motion made by Bill Weimer to approve spending for repairs of the undercarriage of the D4 Cat Dozer by Michigan Cat and not to exceed \$14,159.40 per quote #128223.

Seconded by Dave Zelmer

Roll Call Vote: Unanimous

Motion carried. (9-0)

#08-04/17

Motion made by Bill Weimer to approve spending for repairs of the front suspension of the Volvo Dump Truck by Alta Equipment Company not to exceed \$6,451.20 per quote #220208.

Seconded by Dan Pulaski

Roll Call Vote: Unanimous

Motion carried. (9-0)

#09-04/17

Motion made by Bill Weimer to authorize the removal of the underground storage tank according to the quote #005-00-16 dated November 1, 2016 by Weaver Consultants not to exceed \$25,169.

Seconded by Dan Pulaski

Roll Call Vote: Unanimous

Motion carried. (9-0)

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#10-04/17

Motion made by Bill Weimer to approve purchasing 1350' of litter barrier from Ace Golf Netting not to exceed \$70,875 according to quoted dated March 16, 2017.

Seconded by Dave Zelmer

Roll Call Vote: Unanimous

Motion carried. (9-0)

- Executive Committee
 - Did not meet

- Policy Committee
 - Did not meet

- Human Resources Committee
 - Committee Report
 - Dave Zelmer went over the minutes.

#11-04/17

Motion made by Dave Zelmer to acknowledge Fullers completion of the Employees Incentive Plan before the stated deadline of April 30, 2017.

Seconded by David Kuhn

Roll Call Vote: Unanimous

Motion carried. (9-0)

Discussion: Sonny Fuller said this motion is just acknowledging that he completed the task he was asked to do by the deadline. Any major changes would go through committee then come to the Board for approval.

- Scholarship Committee
 - Committee Report
 - Carla Cole went over the minutes.

Carla Cole said that the Scholarship winner's names are in the Board member's packets. She asked Board members to please not give out any of these names. She would like the winners to be surprised.

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#12-04/17

Motion by Carla Cole to approve \$12,000 in Scholarships according to the spreadsheet presented.

Seconded by David Kuhn

Roll Call Vote: Unanimous

Motion carried. (9-0)

Board members discussed how they determined winners, the amounts awarded and ideas for next year. Sonny Fuller said that in a couple months the Scholarship Committee will meet and discuss the process, what went right, what went wrong and what was discussed at Board and then bring a new application to Board for next year's approval.

- Alternate Energy Committee
 - Did not meet
- Unfinished Business
 - None
- New Business
 - None
- General Manager's Report
 - Report given by Sonny Fuller

Fuller will get Scholarship Award Ceremony dates and reach out to Board members starting with those on Scholarship Committee, to see who would like to attend them with him. The two resident winners will be presented with their Scholarships at one of our Board meetings and also all the winners will be invited to that meeting to meet the Board.

AEG started putting the liner down in the new cell. We are hoping that within the next 30-45 days all of the liner will be down.

The drain is done. Towards the north end of the cell, we ran into the same problem we did with Cell VIA. There is a clay shelf pulling in water and it's running to our property. We had to extend the drain to catch this water. Currently it is going to a sump pump, but after construction it will be a regular drain taking the water into a temporary pond near the woods.

The EL Jon is here. A representative from EL Jon will be here for about a week making sure everything is functioning properly.

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We are still working on the berm. We are waiting for AEP to raise three poles and then we will be able to get the berm finished.

Travis Keefer ordered 123 trees. They should be here in May. They will be planted down the whole berm all the way past the white barn to join the other berm.

We have exciting news about the gas plant. All three engines have been up and running at NANR for close to three weeks. We've been running 4.2 Megawatts. That's a new record for the landfill. This should be a huge help with the smell.

Everyone is invited to a Medical Marijuana in the Workplace, HR Policies & Guideline Training. This is a webinar and will be at the Landfill on May 16th at 2pm.

The new diesel tank isn't far away from installation. This Friday will be a pre-construction meeting with the contractors.

This week is school tours for Tyler Ganus. Students get a nice tour of the Landfill, get to see the compactor and we educate them on how a modern landfills work.

Household Hazardous Waste Day is Saturday, May 20th from 8am-noon. We will have all the things we've had in the past and one new thing. We will have an open house at the same time. There will be tours and residents will be able to see the new cell construction.

- Public Comments on any non-agenda item (three-minute time limit)
 - None

A resident asked, if the Landfill has seen any effect from the closing of the Three Oaks Landfill. Fuller said that we've seen a little bit. Able Disposal, from Chesterton has been bringing in some waste. The majority of the waste going into Three Oaks was transfer trailers coming out of Chicago and we aren't taking any of that. We also had one additional demo contractor from Michigan City.

- Adjournment
 - Carla Cole adjourned meeting at 6:30pm.

Motion sheet attached