

# **Southeast Berrien County Landfill Authority**

Regular Board Meeting Minutes: Wednesday, July 18, 2018  
3200 Chamberlain Rd, Buchanan, MI

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- Call to Order: Gordon called the meeting to order at 5:30 p.m.
- Pledge of Allegiance was recited.
- Roll Call taken by Angie Cole

Board Members Present:

Bertrand Township: David Kuhn, Dave Zelmer  
Buchanan City: Carla Cole, J.T. Adkerson  
Buchanan Township: Malinda Cole-Crocker, Sheila Reitz  
Niles City: Derek Gordon, Bill Weimer  
Niles Charter Township: Dan Pulaski

Others Present:

SEBC Landfill Bookkeeper: Carol Neary  
SEBC Landfill Accounting Manager: Richard Simon  
SEBC Landfill General Manager: Tyler Ganus  
SEBC Environmental Manager: Emily Peters  
SEBC Landfill Operations Supervisor: Travis Keefer  
Note Taker: Angie Cole

Others: Two  
Absent: Herschel Hoese  
Tardy: None

- Consent Calendar

## **#01-07/18**

Approve Agenda:

Cole-Crocker motioned to approve the agenda of July 18, 2018 with the addition to new business of financial assurance. Kuhn seconded the motion.

Voice Vote: Unanimous

Motion Carried (9-0)

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## **#02-07/18**

June 20, 2018 Regular Meeting Minutes:

Weimer motioned to approve the June 20, 2018 regular board minutes as presented. Zelmer seconded the motion.

Roll Call Vote Ayes: Zelmer, Reitz, Kuhn, Pulaski, Cole, Adkerson, Gordon, Weimer, Cole-Crocker

Nays: None

Motion Carried (9-0)

## **#03-07/18**

July 12, 2018 Special Meeting Minutes:

Weimer motioned to approve the July 12, 2018 special meeting minutes as submitted. Cole supported.

Roll Call Vote Ayes: Gordon, Weimer, Adkerson, Reitz, Cole-Crocker, Kuhn, Zelmer, Cole, Pulaski

Nays: None.

Motion Carried (9-0)

**Public Comment:** Mr. and Mrs Sousley of 2945 Chamberlain Road requested something be done regarding the noise at the cell. Tyler explained the noise is regarding the generator running to clean up the spill. Ganus estimated should be complete within the next 72 hours.

- **Finance Committee Meeting July 13, 2018**

Cole-Crocker summarized the finance committee meeting of July 13, 2018 and presented the following to the board members for approval:

## **#04-07/18**

Cole-Crocker motioned to approve the balance sheet of June 30, 2018 as presented. Weimer seconded the motion.

Roll Call Vote Ayes: Adkerson, Zelmer, Weimer, Gordon, Kuhn, Pulaski, Cole, Reitz, Cole-Crocker.

Nays: None

Motion Carried (9-0)

## **#05-07/18**

Cole-Crocker motioned to approve the income statement for June 30, 2018 as presented. Seconded by Weimer.

Roll Call Vote Ayes: Cole-Crocker, Kuhn, Cole, Gordon, Pulaski, Reitz, Adkerson, Weimer, Zelmer

Nays: None.

Motion Carried. (9-0)

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## **#06-07/18**

Cole-Crocker motioned to secure a CD for financial assurance of \$225,000.00 per the State CPI index and the related letter of credit. Weimer seconded the motion. Zelmer questioned the dollar amount. Cole-Crocker explained that the Landfill underestimated the financial assurance and an additional \$125,000.00 is needed due to State rate increase.

Roll Call Vote Ayes: Cole, Reitz, Pulaski, Gordon, Zelmer, Kuhn, Cole-Crocker, Weimer, Adkerson

Nays: None

Motion Carried (9-0)

## **#07-07/18**

Cole-Crocker motioned to approve the check registers of June 28, 2018 and July 10, 2018, as presented. Seconded by Weimer.

Roll Call Vote Ayes: Reitz, Adkerson, Zelmer, Kuhn, Cole-Crocker, Weimer, Gordon, Pulaski, Cole

Nays: None.

Motion Carried. (9-0)

- **Operations Committee Meeting July 13, 2018:**

Pulaski summarized the operations committee meeting of July 13, 2018.

- **Executive Committee Meeting July 13, 2018:**

Gordon summarized the Executive Committee meeting of July 13, 2018 and submitted the following for board approval.

## **#08-07/18**

Gordon motioned to approve a cost of living raise for the General Manger of 2% to be effective as of July 1, 2018. Cole seconded the motion.

Roll Call Vote Ayes: Cole, Reitz, Pulaski, Zelmer, Adkerson, Gordon, Weimer, Cole-Crocker, Kuhn

Nays: None.

Motion Carried. (9-0)

- **Policy Committee – Did Not Meet**

- **Human Resource Committee Did Not Meet**

- **Alternate Energy Committee-Did Not Meet**

- **Hiring Committee Meetings Did Not Meet**

- **Unfinished Business:** None.

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- **New Business:** The board unanimously decided to move the August meeting to the 22<sup>nd</sup> rather than the 15<sup>th</sup> due to commitments with the Berrien County Fair.  
The board had discussion the recent owner's meeting regarding the future of the Landfill.
- **General Manager's Comments:** Ganus updated the board on the leachate spill.
- **Public Comment** None.
- **Adjournment**  
Adjournment at 6:32 p.m.

Respectfully

Angie Cole  
Note Taker

Minutes approved by Secretary August 22, 2018

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Malinda Cole-Crocker, Secretary