

Southeast Berrien County Landfill Authority

Regular Board Meeting Minutes: Wednesday, September 19, 2018
3200 Chamberlain Rd, Buchanan, MI

- Call to Order: Gordon called the meeting to order at 5:30 p.m.
- Pledge of Allegiance was recited.
- Roll Call taken by Angie Cole

Board Members Present:

Bertrand Township: David Kuhn, Dave Zelmer
Buchanan City: Carla Cole, J.T. Adkerson
Buchanan Township: Malinda Cole-Crocker, Sheila Reitz
Niles City: Derek Gordon, Bill Weimer
Niles Charter Township: Dan Pulaski, Herschel Hoese

Others Present:

SEBC Landfill General Manager: Tyler Ganus
SEBC Environmental Manager: Emily Peters
SEBC Landfill Operations Supervisor: Travis Keefer
SEBC Landfill Finance Manager: Richard Simon
Note Taker: Angie Cole

Others: None
Absent: Carol Neary
Tardy: None

- Consent Calendar

#01-09/18

Approve Agenda:

Zelmer motioned to approve the agenda of September 19, 2018 as presented. Cole-Crocker seconded the motion.

Voice Vote: Unanimous Motion Carried (10-0)

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#02-09/18

August 22, 2018 Regular Meeting Minutes:

Cole-Crocker motioned to approve the August 22, 2018 regular board minutes as presented. Weimer seconded the motion.

Roll Call Vote Ayes: Zelmer, Reitz, Kuhn, Pulaski, Cole, Adkerson, Gordon, Weimer, Cole-Crocker, Hoese

Nays: None

Motion Carried (10-0)

- **Public Comment:** None.
- **Finance Committee Meeting September 14, 2018**

Cole-Crocker summarized the finance committee meeting of September 14, 2018 and presented the following to the board members for approval:

#03-09/18

Cole-Crocker motioned to approve the balance sheet of August 31, 2018 as presented. Cole seconded the motion.

Roll Call Vote Ayes: Gordon, Weimer, Hoese, Adkerson, Reitz, Cole-Crocker, Kuhn, Zelmer, Cole, Pulaski.

Nays: None

Motion Carried (10-0)

#04-09/18

Cole-Crocker motioned to approve the income statement for August 31, 2018 as presented. Seconded by Weimer.

Roll Call Vote Ayes: Adkerson, Zelmer, Weimer, Gordon, Kuhn, Pulaski, Hoese, Cole, Reitz, Cole-Crocker.

Nays: None.

Motion Carried. (10-0)

#05-09/18

Cole-Crocker motioned to approve the check registers of August 27 and September 7, 2018. Seconded by Zelmer.

Roll Call Vote Ayes: Cole-Crocker, Kuhn, Cole, Hoese, Gordon, Pulaski, Reitz, Adkerson, Weimer, Zelmer

Nays: None.

Motion Carried. (10-0)

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- **Operations Committee September 14, 2018:**

Pulaski summarized the operations committee meeting of September 14, 2018 and presented the following for board approval.

#06-09/18

Pulaski motioned to accept LSC quote #42948 not to exceed \$32,221.86 for the purchase of 900 50 lb bags of Posi-Shell Brown Base Mix. Weimer seconded the motion.

Roll Call Vote Ayes: Hoese, Cole, Reitz, Pulaski, Gordon, Zelmer, Kuhn, Cole-Crocker, Weimer, Adkerson

Nays: None.

Motion Carried. (10-0)

#07-09/18

Pulaski motioned to accept quote #157890 from Michiana Cat totaling \$6,603.52 plus freight charges as applicable. Weimer seconded the motion.

Roll Call Vote Ayes: Reitz, Adkerson, Zelmer, Kuhn, Cole-Crocker, Weimer, Hoese, Gordon, Pulaski, Cole

Nays: None.

Motion Carried. (10-0)

- **Executive Committee Meeting September 14, 2018:**

Gordon summarized the executive committee meeting of September 14, 2018. There was much discussion regarding the owner's meeting.

- **Policy Committee – Did Not Meet**

- **Human Resource Committee September 14, 2018:**

Cole summarized the human resource committee meeting of September 14, 2018 and submitted the following for approval.

#08-09/18

Cole motioned to accept the succession plan as presented September 14, 2018. Weimer seconded the motion.

Roll Call Vote Ayes: Weimer, Pulaski, Adkerson, Reitz, Cole-Crocker, Kuhn, Zelmer, Cole, Gordon

Nays: Hoese

Motion Carried. (9-1)

- **Alternate Energy Committee-Did Not Meet**

- **Hiring Committee Meetings Did Not Meet**

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- **Unfinished Business:**

Tipping Fee Agreement-Michiana Recycling: Tyler explained the agreement to the board. There was in depth discussion. Weimer motioned to approve the agreement as presented. Cole seconded the motion.

Roll Call Vote Ayes: Kuhn, Pulaski, Cole-Crocker, Weimer, Reitz, Gordon, Cole

Nays: Zelmer, Hoese, Adkerson Motion Carried. (7-3)

- **New Business:**

Third Party Cell: Zelmer motioned to accept the proposal with Cornerstone to evaluate the cell design within two weeks and to start as soon as possible. Cole-Crocker seconded the motion.

Roll Call Ayes: Zelmer, Reitz, Kuhn, Pulaski, Cole, Gordon, Weimer, Cole-Crocker, Hoese

Absent: Adkerson

Nays: None.

Motion Carried (9-0)

- **General Manager's Comments:** Before General Manager's Report, Cole announced to the board that the October meeting is her final meeting, due to moving to Ohio. Ganus advised Emily Peters will be absent for the October meeting, she will be taking operation stormwater test. Ganus also advised the electronic sign should be complete in approximately two weeks. An appraisal agreement has been drawn up and with the Soursley's are reviewing. The total cost to date for the spill is \$103,997.05.

- **Public Comment** Richard Simon expressed his appreciation of the support of the board.

- **Adjournment**

Adjournment at 6:48 p.m.

Respectfully

Angie Cole
Note Taker

Minutes approved by Secretary October 17, 2018

Malinda Cole-Crocker, Secretary