

# **Southeast Berrien County Landfill Authority**

Regular Board Meeting Minutes: Wednesday, October 17, 2018  
3200 Chamberlain Rd, Buchanan, MI

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- Call to Order: Gordon called the meeting to order at 5:30 p.m.
- Pledge of Allegiance was recited.
- Roll Call taken by Angie Cole

Board Members Present:

Bertrand Township: David Kuhn, Dave Zelmer  
Buchanan City: Carla Cole, J.T. Adkerson  
Buchanan Township: Malinda Cole-Crocker, Sheila Reitz  
Niles City: Derek Gordon, Bill Weimer  
Niles Charter Township: Dan Pulaski, Herschel Hoese

Others Present:

SEBC Landfill Bookkeeper: Carol Neary  
SEBC Landfill General Manager: Absent  
SEBC Environmental Manager: Emily Peters  
SEBC Landfill Operations Supervisor: Travis Keefer  
SEBC Landfill Finance Manager: Richard Simon  
Note Taker: Angie Cole

Others: Two  
Absent: Tyler Ganus  
Tardy: None

- Consent Calendar

## **#01-10/18**

Approve Agenda:

Zelmer motioned to approve the agenda of October 17, 2018 with the addition of appointing Adkerson to the Executive Committee under new business. Weimer seconded the motion.

Voice Vote: Unanimous

Motion Carried (10-0)

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## **#02-10/18**

September 19, 2018 Regular Meeting Minutes:

Cole-Crocker motioned to approve the September 19, 2018 regular board minutes as presented. Zelmer seconded the motion.

Roll Call Vote Ayes: Zelmer, Reitz, Kuhn, Pulaski, Cole, Adkerson, Gordon, Weimer, Cole-Crocker, Hoese

Nays: None

Motion Carried (10-0)

- **Public Comment:** Marie Weimer presented an afghan to Cole thanking her for her service to the board.
- **Finance Committee Meeting October 11, 2018**

Cole-Crocker summarized the finance committee meeting of October 11, 2018 and presented the following to the board members for approval:

## **#03-10/18**

Cole-Crocker motioned to approve the balance sheet of September 30, 2018 as presented. Cole seconded the motion.

Roll Call Vote Ayes: Gordon, Weimer, Hoese, Adkerson, Reitz, Cole-Crocker, Kuhn, Zelmer, Cole, Pulaski.

Nays: None

Motion Carried (10-0)

## **#04-10/18**

Cole-Crocker motioned to approve the income statement for September 30, 2018 as presented. Seconded by Cole.

Roll Call Vote Ayes: Adkerson, Zelmer, Weimer, Gordon, Kuhn, Pulaski, Hoese, Cole, Reitz, Cole-Crocker.

Nays: None.

Motion Carried. (10-0)

## **#05-10/18**

Cole-Crocker motioned to approve the check registers of September 28, and October 6, 2018 as presented. Seconded by Cole.

Roll Call Vote Ayes: Cole-Crocker, Kuhn, Cole, Hoese, Gordon, Pulaski, Reitz, Adkerson, Weimer, Zelmer

Nays: None.

Motion Carried. (10-0)

Kuhn clarified the Finance Committee minutes should reflect Gordon seconding the check registers. There was a question regarding overpayment on income statement, Richard Simon explained. There was a question regarding discussion held by committee of advertising and Lakeland Hospital of which was summarized by Kuhn. There was a question regarding changes in original cost of SBR. Richard Simon explained there is no changes to original proposal at this time.

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- **Operations Committee-October 12, 2018:**

Pulaski summarized the Operations Committee meeting of October 12, 2018 and presented the following for board approval:

**#06-10/18**

Pulaski motioned to approve the proposal from CEC to update the Remedial Action Plan (RAP) not to exceed \$26,225.00 which is to include travel with M-DEQ. Weimer supported.

Roll Call Vote Ayes: Hoese, Cole, Reitz, Pulaski, Gordon, Zelmer, Kuhn, Cole-Crocker, Weimer, Adkerson

Nays: None.

Motion Carried. (10-0)

- **Executive Committee Meeting-October 11, 2018:**

Gordon summarized the Executive Committee meeting of October 11, 2018.

- **Policy Committee – Did Not Meet**

- **Human Resource Committee Did Not Meet**

- **Alternate Energy Committee-Did Not Meet**

- **Hiring Committee Meetings Did Not Meet**

- **Unfinished Business:**

None.

- **New Business:**

Appoint Adkerson to Executive Committee:

**#7-10/18**

Gordon motioned to appoint Adkerson to the Executive Committee.

Weimer seconded the motion.

Roll Call Ayes: Weimer, Pulaski, Hoese, Reitz, Cole-Crocker, Kuhn, Zelmer, Cole, Gordon

Nays: None.

Motion Carried (9-0) Unanimous

Additional Check Register-October 16, 2018:

**#8-10/18**

Cole-Crocker motioned to approve an additional check register from October 16, 2018 mileage reimbursement to Larry Hayden in the amount of \$272.50. Weimer seconded the motion.

Roll Call Ayes: Pulaski, Cole-Crocker, Weimer, Gordon, Kuhn, Adkerson, Hoese, Cole, Zelmer, Reitz

None.

Motion Carried (10-0)

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- **General Manager's Comments:** Gordon presented a plaque to Cole for her service as a Landfill board member. Adkerson expressed his gratitude in the many years he has worked with Cole and wished her well. Carla expressed she has a heavy heart leaving, however is looking forward to her new journey. Carla thanked the board for their support. Carol Neary thanked Carla for all her dedication. Dale Turney, Buchanan City Commissioner introduced himself to the board. Kuhn inquired of an exit interview with Emily Peters since she has resigned. Gordon advised the interview is already scheduled. Inquiry of the Michiana Recycling Contract status, Richard Simon explained Ganus is presenting numbers to the owner. Peters reported on an accident that resulted in an eye injury which sent worker to clinic. Safety issues will be addressed once Ganus returns. The board questioned procedures followed. Peters advised all reports have been submitted and eye safety has been covered with workers.
- **Public Comment** None.
- **Adjournment**  
Adjournment at 6:22 p.m.

Respectfully

Angie Cole  
Note Taker

Minutes approved by Secretary November 20, 2018

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Malinda Cole-Crocker, Secretary