

SOUTHEAST BERRIEN COUNTY LANDFILL AUTHORITY

ROLL-OFF TRUCK DRIVER

Position Summary:

Under the direct supervision of the General Manager, operates and assists in the maintenance of commercial over-the-road vehicles and variety of other heavy equipment. Performs various manual labor tasks, as needed, in support of landfill operations.

Essential Job Functions:

1. Operates and assists in maintaining commercial over-the-road vehicles. Performs routine maintenance and repairs to the vehicles, completes daily checklist, reports more serious operational concerns to the Maintenance department or General Manager.
2. Interacts with customers on route, responds to inquiries, refers complaints or complex issues to the appropriate management personnel and otherwise represents the department in a positive manner.
3. Operates vehicles and equipment of varying size and weight as needed. Equipment includes compactor, front-end loader, forklift, scraper, excavator, bulldozer, snow plow, wood chipper, dump truck, and other construction/ landscaping equipment.
4. Assists with various landscaping and building and lawn maintenance tasks as needed.
5. Performs skilled labor tasks associated with landfill construction, maintenance and operations tasks including cell closing and construction as needed.
6. Completes all projects in accordance with established standards for quality, efficiency and safety.
7. Maintains contact with scale clerk to assure that all material coming into the landfill meets safety and regulatory requirements. Observes materials being deposited into the landfill in order to prevent the deposit of restricted materials. Arranges for the proper placement and disposal of sensitive materials or bulky items.
8. Participates in safety training and attends safety meetings. Adheres closely to all safety policies and regulations in order to assure the safety of employees and the public.
9. Performs related work as required.

Required Knowledge, Skills, Abilities and Minimum Qualifications:

Requirements include the following:

- A high school diploma or the equivalent.
- A valid Operators license with a Class B Commercial Driver's License.
- Thorough knowledge of safety procedures and precautions involved in vehicle and equipment operation and landfill operations.
- Knowledge of heavy equipment operating and maintenance procedures.
- Knowledge of the methods, tools, materials and equipment used in the construction, repair and maintenance of landfill facilities.
- Skill in the operation and maintenance of assigned vehicles, equipment and power tools.
- Ability to perform heavy manual labor tasks and lift up to 80 pounds.
- Ability to establish effective working relationships and use good judgment, initiative and resourcefulness when dealing with other employees and the public.
- Ability to effectively communicate, understand instructions and follow directions.

Physical Demands and Work Environment:

While performing the duties of this job, the employee is regularly required to talk or hear and see with good vision. The employee frequently is required to use hand and have the ability to reach with arms. The employee is regularly required to sit for extended periods, and occasionally required to stand, walk and stoop. The employee must occasionally lift and/or move items of light to moderate weight. While performing the duties of this job, the employee regularly works in a business office setting. While on-site, the employee is occasionally exposed to fumes or airborne particles, outside weather conditions and moving mechanical parts and/or machinery. The noise level in the work environment is usually quiet but may become loud.