

# **Southeast Berrien County Landfill Authority**

Regular Board Meeting Minutes: Wednesday, July 17, 2019  
3200 Chamberlain Rd, Buchanan, MI

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- **Call to Order:** Gordon called the meeting to order at 5:30 p.m.
- **Pledge of Allegiance** was recited.
- **Roll Call** taken by Rachel Plank

**Board Members Present:**

Bertrand Township: David Kuhn, Dave Zelmer  
Buchanan City: Dale Toerne, J.T. Adkerson  
Buchanan Township: Malinda Cole-Crocker  
Niles City: Derek Gordon, Bill Weimer  
Niles Charter Township: Herschel Hoese, Dan Pulaski

**Others Present:**

SEBC Landfill Bookkeeper: Carol Neary  
SEBC Landfill General Manager: Tyler Ganus  
SEBC Landfill Finance Manager: Richard Simon  
SEBC Landfill Employees: Travis Keefer, Emily Peters  
Note Taker: Rachel Plank

Others: None  
Absent: Sheila Reitz  
Tardy: None

**Consent Calendar**

- Approve Agenda
- Approve June 19, 2019 Regular Board Meeting Notes
- Approve July 10, 2019 Special Board Meeting Minutes – Open & Closed Sessions

**#01-07/17**

Approve Consent Calendar:

Zelmer motioned to approve the Consent Calendar. Cole-Crocker seconded the motion.

Roll Call Vote Ayes: Kuhn, Gordon, Zelmer, Hoese, Cole-Crocker, Weimer, Pulaski, Adkerson and Toerne.

Nays: None

Motion Carried (9-0)

**Public Comment – None.**

**Finance Committee Meeting July 12, 2019**

Cole-Crocker summarized the finance committee meeting of July

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12, 2019 and presented the following to the board members for approval:

## **#02-07/17**

Cole-Crocker motioned to approve the balance sheet for June 30, 2019 as presented. Seconded by Zelmer.

Roll Call Vote Ayes: Zelmer, Toerne, Weimer, Hoese, Adkerson, Gordon, Pulaski, Cole-Crocker and Kuhn.

Nays: None

Motion Carried (9-0)

## **#03-07/17**

Cole-Crocker motioned to approve the income statement for June 30, 2019 as presented. Seconded by Zelmer.

Roll Call Vote Ayes: Gordon, Weimer, Hoese, Adkerson, Kuhn, Cole-Crocker, Zelmer, Toerne and Pulaski.

Nays: None.

Motion Carried. (9-0)

## **#04-07/17**

Cole-Crocker motioned to approve the check registers of June 26 and July 10, 2019. Seconded by Weimer.

Roll Call Vote Ayes: Adkerson, Zelmer, Weimer, Gordon, Kuhn, Pulaski, Hoese, Toerne and Cole-Crocker.

Nays: None.

Motion Carried. (9-0)

## **Operations Committee July 12, 2019:**

Pulaski summarized the operations committee meeting of July 12, 2019., and presented the following to the board members for approval:

## **#05-07/17**

Pulaski motioned to approve repair of the D6T according to Quote #177860 and not to exceed the total cost of \$33,929.70. Seconded by Weimer.

Roll Call Vote Ayes: Cole-Crocker, Kuhn, Toerne, Hoese, Gordon, Pulaski, Adkerson, Weimer and Zelmer.

Nays: None.

Motion Carried. (9-0)

## **#06-07/17**

Pulaski motioned to approve the installation of the necessary equipment for Access Control Security according to proposal #1540TC7 for \$6,572.00 (for the system) and \$125.00 (for key fobs) for a total not to exceed \$6,697.00.

Roll Call Vote Ayes: Hoese, Toerne, Pulaski, Gordon, Zelmer, Weimer, Cole-Crocker, Kuhn, and Adkerson.

Nays: None.

Motion Carried. (9-0)

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## **#07-07/17**

Pulaski motioned to repair the Bobcat Skid Steer tracks according to quote 01-9194 and not to exceed \$7519.40. Zelmer seconded the motion.

Roll Call Vote Ayes: Adkerson, Zelmer, Kuhn, Cole-Crocker, Weimer, Hoese, Gordon, Pulaski and Toerne.

Nays: None.

Motion Carried. (9-0)

## **Executive Committee July 12, 2019**

Gordon summarized the Executive Committee meeting of July 12, 2019.

## **#08-07/17**

Pulaski motioned to keep the present General Manager car allowance until the lease runs out in February at which time this will be reviewed again. Weimer seconded the motion.

Roll Call Vote Ayes: Toerne, Hoese, Pulaski, Cole-Crocker and Kuhn.

Nays: Zelmer, Adkerson, Gordon and Weimer.

Motion Carried. (5-4)

It was called to the attention of the board that there is a missing motion from the Executive Committee July 15, 2019 minutes regarding General Manager bonus. This item will be re-added to the next Executive Committee meeting.

## **Human Resource Committee – Did not meet**

### **Unfinished Business:**

NANR email response - Gordon handed out a physical copy of the email sent to him from Robert Evans of NANR. The board agrees that at this time no response to the email will occur.

### **New Business**

**General Manager Comments:** Ganus summarized overall operations of the landfill . Ganus requests work sessions to accomplish a feasibility study of expansion of the landfill.

**Public Comment** : None.

**Adjournment:** Adjournment at 6:38PM.

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Respectfully

Rachel Plank  
Note Taker

Minutes approved by Secretary July , 2019

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Dan Pulaski, Asst. Secretary