

Southeast Berrien County Landfill Authority

Regular Board Meeting Minutes: Wednesday, December 18, 2019
3200 Chamberlain Rd, Buchanan, MI

- **Call to Order:** Gordon called the meeting to order at 5:30 p.m.
- **Pledge of Allegiance** was recited.
- **Roll Call** taken by Rachel Plank

Board Members Present:

Bertrand Township: David Kuhn, Dave Zelmer
Buchanan City: Dale Toerne, J.T. Adkerson
Buchanan Township: Malinda Cole-Crocker, Thomas Gordon
Niles City: Derek Gordon, Bill Weimer
Niles Charter Township: Herschel Hoese, Dan Pulaski

Others Present:

SEBC Landfill General Manager: Tyler Ganus
SEBC Landfill Finance Manager: Richard Simon
SEBC Landfill Employee(s): Emily Peters and one other employee.
Note Taker: Rachel Plank
Others: Resident Jim McGee, Dean Brockett of Niles Daily Star, Daniel Veldhuizen, CPA of Siegfried Crandall
Absent: None
Tardy:

Consent Calendar

- Approve Agenda
- Approve November 20, 2019 Regular Board Meeting Notes

#01-12/18

Zelmer motioned to approve the amended agenda for December 18, 2019.

Weimer seconded the motion.

Voice Vote Ayes: Kuhn, Pulaski, Zelmer, Hoese, Cole-Crocker, Weimer, Tom Gordon, Derek Gordon, Adkerson and Toerne.

Nays: None

Motion Carried (10-0)

Public Comment – None.

Finance Committee Meeting September 13, 2019

Cole-Crocker summarized the finance committee meeting of December 16, 2019. Board allowed Mr. Daniel Veldhuizen to briefly summarize the annual audit. Major points addressed were:

1. An exemplary job is being done by Ganus and Simon.

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2. The financial statement standard is that they are presented as a “Clean Opinion”, it was stressed that there were no identified deficiencies.
3. The financial position of the Landfill is positive.
4. Provision for closure is the main reasoning behind the large change in numbers.
5. Cash flow is appropriate.

Once audit information was presented, Cole-Crocker presented the following to the board members for approval:

#02-12/18

Cole-Crocker motioned to approve the audit for 2018-2019 as presented. Seconded by Zelmer.

Roll Call Vote Ayes: Zelmer, Tom Gordon, Kuhn, Pulaski, Toerne, Adkerson, Derek Gordon, Weimer, Cole-Crocker and Hoese.

Nays: None

Motion Carried (10-0)

#03-12/18

Cole-Crocker motioned to approve the Balance Sheet for November 30, 2019 as presented. Seconded by Weimer.

Roll Call Vote Ayes: Derek Gordon, Weimer, Hoese, Adkerson, Tom Gordon, Cole-Crocker, Kuhn, Zelmer, Toerne and Pulaski.

Nays: None.

Motion Carried (10-0)

#04-12/18

Cole-Crocker motioned to approve the income statement of November 30, 2019 as presented. Seconded by Weimer.

Roll Call Vote Ayes: Adkerson, Zelmer, Weimer, Derek Gordon, Kuhn, Pulaski, Hoese, Toerne, Tom Gordon and Cole-Crocker.

Nays: None.

Motion Carried (10-0)

#05-12/18

Cole-Crocker motioned to approve the check registers for November 18, November 30, and December 9, 2019 as presented. Seconded by Zelmer.

Roll Call Vote Ayes: Cole-Crocker, Kuhn, Toerne, Hoese, Derek Gordon, Pulaski, Tom Gordon, Adkerson, Weimer and Zelmer.

Nays: None.

Motion Carried (10-0)

#06-12/18

Cole-Crocker motioned to authorize the General Manager to negotiate the best rates for the CD's that are maturing with current investments meeting the financial assurance required by the State. Seconded by Toerne.

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Roll Call Vote Ayes: Hoese, Toerne, Tom Gordon, Pulaski, Derek Gordon, Zelmer, Kuhn, Cole-Crocker, Weimer and Adkerson.

Nays: None.

Motion Carried (10-0)

Operations Committee December 13, 2019:

Weimer summarized the operations committee meeting of December 13, 2019.

Executive Committee December 16, 2019

Derek Gordon summarized the Executive Committee meeting held on December 16, 2019, and presented the following to the board members for approval:

#07-12/18

Adkerson motioned to approve a \$500.00 bonus grossed up for hourly employees with the exception of the managers who will receive a \$250.00 bonus grossed up. Also included will be a bonus of \$250.00 grossed up to the newest employee that has not yet been here the 90 days. There will be \$1,000.00 remaining and that will be disbursed according to the General Manager's discretion.

Discussion was held regarding the move of bonuses from Human Resources to Executive Committee. It was determined to be an unknown. The motion was then seconded by Toerne.

Roll Call Vote Ayes: Tom Gordon, Adkerson, Kuhn, Cole-Crocker, Weimer, Pulaski and Toerne.

Nays: Zelmer, Hoese, and Derek Gordon.

Motion Carried (7-3)

#08-12/18

Kuhn motioned to create the Emerging Contaminant Committee for environmental issues that affect the landfill with 1 member from each municipality and two members from landfill staff as follows: Kuhn-Bertrand Township, Derek Gordon-City of Niles, Pulaski-Niles Charter Township, Adkerson-City of Buchanan, Tom Gordon-Township of Buchanan, Tyler Ganus-SEBCLA and Emily Peters-SEBCLA. Seconded by Cole-Crocker.

Roll Call Vote Ayes: Toerne, Tom Gordon, Pulaski, Cole-Crocker and Kuhn
Nays: Hoese, Zelmer, Adkerson, Derek Gordon and Weimer

No Action Taken

Human Resources Committee – December 13, 2019

Weimer summarized the Human Resources Committee meeting held on December 13, 2019, and presented the following to the board members for approval:

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#09-12/18

Weimer motioned to approve the 3% increase in the vision and dental insurance from Best Life Insurance for a total of \$9.05 per month and therefor and annual cost of \$20,517.36. Seconded by Toerne.

Roll Call Vote Ayes: Weimer, Pulaski, Hoese, Adkerson. Tom Gordon, Cole-Crocker, Kuhn, Zelmer, Toerne and Derek Gordon

Nays: None.

Motion Carried (10-0)

Unfinished Business – None

New Business - None

General Manager Comments:

Ganus wished everyone a Merry Christmas and Happy New Year.

Public Comment: None.

Adjournment: Adjournment at 6:25 PM.

Respectfully,
Rachel Plank
Note Taker

Minutes approved by Secretary December 19, 2019

Malinda Cole-Crocker, Secretary