

Southeast Berrien County Landfill Authority

Regular Board Meeting Minutes: Wednesday, December 16, 2020
3200 Chamberlain Rd, Buchanan, MI

- **Call to Order:** Derek Gordon called the meeting to order at 5:30 p.m.
- **Pledge of Allegiance** was recited.
- **Roll Call** taken by Rachel Plank

Board Members Present via video conference:

Bertrand Township: David Kuhn, Dave Zelmer

Buchanan City: J.T. Adkerson, Patrick Swem

Buchanan Township: Malinda Cole-Crocker, Thomas Gordon

Niles City: Derek Gordon, William Weimer

Niles Charter Township: Herschel Hoese, Dan Pulaski

Others Present via video conference:

SEBC Landfill General Manager: Tyler Ganus

Note Taker: Rachel Plank

Others: Dan Veldhuizen, Auditor; Siegfried & Crandall PC

Absent:

Tardy:

Consent Calendar

- Approve Agenda – December 18, 2020
- Approve November 18, 2020 Board Meeting Notes

Public Comment – None

#01-12/16

Zelmer motioned to approve the Consent Calendar for December 16, 2020, with addition of new Board appointment. Pulaski seconded the motion.

Voice Vote Ayes: Kuhn, Pulaski, Zelmer, Hoese, Cole-Crocker, Weimer, Tom Gordon, Derek Gordon, Adkerson and Swem.

Nays: None

Motion Carried (10-0)

Finance Committee Meeting – December 11, 2020

Cole-Crocker summarized the finance committee meeting of December 11, 2020, and presented the following to the board members for approval:

#02-12/16

Cole-Crocker motioned to approve Balance Sheet for November 30, 2020. Seconded by Zelmer.

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Roll Call Vote Ayes: Zelmer, Tom Gordon, Kuhn, Pulaski, Swem, Adkerson, Derek Gordon, Weimer, Cole-Crocker and Hoese.

Nays: None

Motion Carried (10-0)

#03-12/16

Cole-Crocker motioned to approve the Income Statement of November 30, 2020. Seconded by Zelmer.

Roll Call Vote Ayes: Derek Gordon, Weimer, Hoese, Adkerson, Tom Gordon, Cole-Crocker, Kuhn, Zelmer, Swem and Pulaski.

Nays: None

Motion Carried (10-0)

#04-12/16

Cole-Crocker motioned to approve the check registers for November 30 and December 8, 2020. Seconded by Zelmer.

Roll Call Vote Ayes: Adkerson, Zelmer, Weimer, Derek Gordon, Kuhn, Pulaski, Hoese, Swem, Tom Gordon and Cole-Crocker.

Nays: None

Motion Carried (10-0)

#05-12/16

Cole-Crocker motioned to authorize the General Manager the authority to sign the Letters of Credit Documents. Seconded by Pulaski.

Roll Call Vote Ayes: Cole-Crocker, Kuhn, Swem, Hoese, Derek Gordon, Pulaski, Tom Gordon, Weimer, Adkerson and Zelmer.

Nays: None.

Motion Carried (10-0)

Mr. Dan Veldhuizen, Auditor for Siegfried & Crandall PC discussed the audit for fiscal year 2019-2020 with the Board. Ganus and Simon were once again praised for exemplary performance. A "Clean Opinion" was given. The financial condition of the landfill remains positive.

Operations Committee Meeting – December 11, 2020

Pulaski summarized the Operations Committee Meeting held December 11, 2020.

Executive Committee Meeting – December 11, 2020

Derek Gordon summarized the Executive Committee Meeting held December 11, 2020.

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Human Resources Committee – December 11, 2020

Bill Weimer summarized the Human Resources Committee Meeting held December 11, 2020, and presented the following to the board members for approval:

#06-12/16

Motion by Weimer to renew the Vision and Dental insurance through Best Life. Seconded by Zelmer.

Roll Call Vote Ayes: Hoese, Swem, Tom Gordon, Pulaski, Derek Gordon, Zelmer, Kuhn, Cole-Crocker, Weimer and Adkerson.

Nays: None.

Motion Carried (10-0)

#07-12/16

Motion by Weimer to give the Landfill Employees a year-end bonus of \$500.00 grossed up for each employee. Seconded by Tom Gordon.

Roll Call Vote Ayes: Tom Gordon, Adkerson, Zelmer, Cole-Crocker, Weimer, Hoese, Derek Gordon, Pulaski and Swem.

Nays: Kuhn

Motion Carried (9-1)

Unfinished Business – None

New Business – None

General Manager Comments – Ganus summarized operations. Ganus received SWANA certification, Board congratulated him on his hard work. Ganus wished everyone a Merry Christmas.

Public Comment : None

Board Discussion

Board revisited and discussed Executive Committee Lakeshore Recycling meeting. Board discussed Kuhn's attachment of Borden bill and fees they impose, to compare and consider future landfill fees.

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Adjournment: Adjournment at 6:17 PM.

Respectfully,
Rachel Plank
Note Taker

Minutes approved by Secretary

Malinda Cole-Crocker, Secretary