

Southeast Berrien County Landfill Authority

Regular Board Meeting Minutes: Wednesday, May 19, 2021
3200 Chamberlain Rd, Buchanan, MI

- **Call to Order:** Derek Gordon called the meeting to order at 5:30 p.m.
- **Pledge of Allegiance** was recited.
- **Roll Call** taken by Malinda Cole-Crocker

Board Members Present via video conference:

Bertrand Township: David Kuhn, Bertrand Township Hall and
Dave Zelmer, Bertrand Township
Buchanan City: Patrick Swem, Buchanan City
Buchanan Township: Malinda Cole-Crocker, Buchanan
Township Hall and Thomas Gordon, Buchanan Township
Niles City: Derek Gordon, Niles
Niles Charter Township:

Tardy: Bill Weimer, Niles Townships 5:43pm

Others Present via video conference:

SEBC Landfill: Tyler Ganus, Buchanan
Note Taker:
Others: Heather Grace, City Manager for City of Buchanan
Absent: Herschel Hoese, Niles Township and Dan Pulaski,
Niles Township

Consent Calendar

- Approve Agenda – May 20, 2021
- Approve April 21, 2021 Regular Board Meeting Notes

Public Comment – Heather Grace thanked the Board for allowing her to sit in and observe the meeting.

#01-05/21

Zelmer motioned to approve the Consent Calendar for May 19, 2021. Tom Gordon seconded the motion.

Roll Call Vote Ayes: Derek Gordon, Tom Gordon, Cole-Crocker, Kuhn, Zelmer and Swem.

Nays: None

Motion Carried (6-0)

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Finance Committee Meeting – May 14, 2021

Cole-Crocker summarized the Finance Committee meeting of May 14, 2021, and presented the following to the board members for approval:

#02-05/21

Cole-Crocker motioned to approve Balance Sheet for April 30, 2021 as presented. Seconded by Zelmer.

Roll Call Vote Ayes: Derek Gordon, Tom Gordon, Cole-Crocker, Kuhn, Zelmer and Swem.

Nays: None

Motion Carried (6-0)

#03-05/21

Cole-Crocker motioned to approve the Income Statement of April 30, 2021 as presented. Seconded by Zelmer.

Roll Call Vote Ayes: Derek Gordon, Tom Gordon, Cole-Crocker, Kuhn, Zelmer, and Swem.

Nays: None

Motion Carried (6-0)

#04-05/21

Cole-Crocker motioned to approve the check registers for April 30 and May 10, 2021 as presented. Seconded by Zelmer.

Roll Call Vote Ayes: Zelmer, Derek Gordon, Kuhn, Swem, Tom Gordon and Cole-Crocker.

Nays: None

Motion Carried (6-0)

Operations Committee Meeting – May 14, 2021

Tom Gordon summarized the Operations Committee Meeting held May 14, 2021.

#05-05/21

Tom Gordon motioned to approve the Landfill be open on the first Saturday of every month with all employees to be paid time and a half for Saturday work even if they have not worked 40 hours in the week. Seconded by Zelmer.

Roll Call Vote Ayes: Derek Gordon, Tom Gordon, Cole-Crocker, Kuhn, Zelmer, and Swem.

Nays: None

Motion Carried (6-0)

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William Weimer arrives 5:43PM

#06-05/21

Tom Gordon motioned to approve the payment to Northern Electric to rebuild the Gas Blower according to Job Quote MC227 and costs not to exceed \$7,650.00 as presented. Seconded by Zelmer.

Roll Call Vote Ayes: Cole-Crocker, Kuhn, Swem, Derek Gordon, Tom Gordon, Weimer and Zelmer.

Nays: None

Abstain: None

Motion Carried (7-0)

#7-05/21

Tom Gordon motioned to approve payment to Kachur Tree Service, LLC to chip the brush pile according to Estimate #9480 and costs not to exceed \$21,300.00 as presented. Seconded by Swem.

Roll Call Vote Ayes: Kuhn, Swem, Derek Gordon, Tom Gordon, Weimer, Zelmer and Cole-Crocker.

Nays: None

Abstain: None

Motion Carried (7-0)

#8-05/21

Swem motioned to maintain what was originally agreed upon with GBB for the cost to complete the feasibility study. Seconded by Zelmer.

Roll Call Vote Ayes: Swem, Derek Gordon, Tom Gordon, Weimer, Zelmer, Cole-Crocker and Kuhn.

Nays: None

Abstain: None

Motion Carried (7-0)

Executive Committee Meeting – Did Not Meet

Human Resources Committee – May 14, 2021

Bill Weimer summarized the Human Resources Committee Meeting held May 14, 2021.

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Unfinished Business

Notch.

#9-5/21

Cole-Crocker motioned to go into closed session under Section 8d “to consider the purchase or lease of real property up to the time an option to purchase or lease that real property is obtained” at 6:05pm. Seconded by Zelmer.

Roll Call Vote Ayes: Derek Gordon, Tom Gordon, Weimer, Zelmer, Cole-Crocker, Kuhn and Swem.

Nays: None

Abstain: None

Motion Carried (7-0)

#10-5/21

Zelmer motioned to leave closed session at 6:18pm. Seconded by Swem.

Roll Call Vote Ayes: Tom Gordon, Weimer, Zelmer, Cole-Crocker, Kuhn, Swem and Derek Gordon.

Nays: None

Abstain: None

Motion Carried (7-0)

#11-05/21

Zelmer motioned to allow the General Manager to proceed with negotiations of property. Seconded by Swem.

Roll Call Vote Ayes: Cole-Crocker, Kuhn, Swem, Derek Gordon, Tom Gordon, Weimer and Zelmer.

Nays: None

Abstain: None

Motion Carried (7-0)

New Business

#12-05/21

Cole-Crocker motioned to approve the quote from Ace Heating and Air Conditioning for scale house air conditioner unit replacement not to exceed \$5,650.00. Seconded by Derek Gordon.

Roll Call Vote Ayes: Swem, Derek Gordon, Tom Gordon, Weimer, Zelmer, Cole-Crocker and Kuhn.

Nays: None

Abstain: None

Motion Carried (7-0)

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General Manager Comments – Ganus provided the following.

- The Household Hazardous Waste Day on May 15, 2021 was a success.
- We received 6 sealed bids for the old bobcat. It was sold for \$6,500.
- All staff that were required to work from home during Covid restrictions will return to work on Monday, May 24, 2021.
- Carol Neary wrote a Thank You note to the Board.
- JT Adkerson, City of Buchanan expressed his appreciation to the Board as a past Board Member.

Public Comment: None

Adjournment: Adjournment at 6:28 PM.

Respectfully,

Malinda Cole-Crocker, Secretary