

Southeast Berrien County Landfill Authority

Regular Board Meeting Minutes: Wednesday, July 21, 2021
3200 Chamberlain Rd, Buchanan, MI

- **Call to Order:** Derek Gordon called the meeting to order at 5:31 p.m.
- **Pledge of Allegiance** was recited.
- **Roll Call** taken by Malinda Cole-Crocker

Board Members Present:

Bertrand Township: David Kuhn and Dave Zelmer

Buchanan City: Patrick Swem, Buchanan City

Buchanan Township: Malinda Cole-Crocker, and Thomas Gordon

Niles City: Derek Gordon and Bill Weimer

Niles Charter Township: Dan Pulaski and Herschel Hoese

Others Present:

Tyler Ganus, General Manager

Absent: None

Consent Calendar

- Approve Agenda – July 21, 2021
- Approve June 16, 2021, Regular Board Meeting Minutes

#01-07/21

Zelmer motioned to approve the Consent Calendar for July 21, 2021, and the Regular Board Meeting Minutes from June 16, 2021. Swem seconded the motion.

Voice Vote Ayes: Kuhn, Pulaski, Zelmer, Hoese, Cole-Crocker, Weimer, Tom Gordon, Derek Gordon and Swem.

Nays: None

Abstain: None

Motion Carried (9-0)

Public Comment – None

Finance Committee Meeting – July 16, 2021

Cole-Crocker summarized the Finance Committee meeting of July 16, 2021, and presented the following to the board members for approval:

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#02-07/21

Cole-Crocker motioned to approve Balance Sheet for June 30, 2021, as presented. Seconded by Zelmer.

Voice Vote Ayes: Kuhn, Pulaski, Zelmer, Hoese, Cole-Crocker, Weimer, Tom Gordon, Derek Gordon and Swem.

Nays: None

Abstain: None

Motion Carried (9-0)

#03-07/21

Cole-Crocker motioned to approve the Income Statement of June 30, 2021, as presented. Seconded by Swem.

Voice Vote Ayes: Kuhn, Pulaski, Zelmer, Hoese, Cole-Crocker, Weimer, Tom Gordon, Derek Gordon and Swem.

Nays: None

Abstain: None

Motion Carried (9-0)

#04-07/21

Cole-Crocker motioned to approve the check registers for June 21, June 22, and July 12, 2021, as presented. Seconded by Zelmer.

Voice Vote Ayes: Kuhn, Pulaski, Zelmer, Hoese, Cole-Crocker, Weimer, Tom Gordon, Derek Gordon and Swem.

Nays: None

Abstain: None

Motion Carried (9-0)

Operations Committee Meeting – July 16, 2021

Pulaski summarized the Operations Committee Meeting held July 16, 2021, and presented the following to the board members for approval:

#05-07/21

Pulaski motioned to purchase a 2021 Ford F150 4X4 Super crew from Three Oaks Ford according to Quote dated 4/23/2021 and costs not to exceed \$31,622.84 as presented. Zelmer seconded.

Voice Vote Ayes: Kuhn, Pulaski, Zelmer, Hoese, Cole-Crocker, Weimer, Tom Gordon, Derek Gordon and Swem.

Nays: None

Abstain: None

Motion Carried (9-0)

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Executive Committee Meeting – Meeting July 16, 2021

Derek Gordon summarized the Executive Committee Meeting held July 16, 2021, and presented the following to the board members for approval:

#06-07/21

Derek Gordon motioned to approve a 15% bonus of the yearly salary for the General Manager based on the goals and objectives that were completed for the fiscal year 2020-2021. Pulaski seconded.

Voice Vote Ayes: Kuhn, Pulaski, Zelmer, Cole-Crocker, Weimer, Tom Gordon, Derek Gordon and Swem.

Nays: Hoese

Abstain: None

Motion Carried (8-1)

#07-07/21

Derek Gordon motioned to approve a raise of 3% for the General Manager for the fiscal year 2021-2022. Tom Gordon seconded.

Voice Vote Ayes: Kuhn, Pulaski, Zelmer, Hoese, Cole-Crocker, Weimer, Tom Gordon, Derek Gordon and Swem.

Nays: None

Abstain: None

Motion Carried (9-0)

Unfinished Business –

#8-07/21

Pulaski motioned to go into Closed Session at 5:52pm under Section 8(d) of the open meetings act to consider the purchase or lease of real property. Swem seconded.

Voice Vote Ayes: Kuhn, Pulaski, Zelmer, Hoese, Cole-Crocker, Weimer, Tom Gordon, Derek Gordon and Swem.

Nays: None

Abstain: None

Motion Carried (9-0)

#9-07/21

Pulaski motioned to exit closed session at 6:09pm. Seconded by Zelmer.

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Voice Vote Ayes: Kuhn, Pulaski, Zelmer, Hoese, Cole-Crocker, Weimer, Tom Gordon, Derek Gordon and Swem.

Nays: None

Abstain: None

Motion Carried (9-0)

#10-07/21

Pulaski motioned to allow the General Manager to proceed with the real estate purchase. Seconded by Zelmer.

Voice Vote Ayes: Kuhn, Pulaski, Zelmer, Hoese, Cole-Crocker, Weimer, Tom Gordon, Derek Gordon and Swem.

Nays: None

Abstain: None

Motion Carried (9-0)

#11-07/21

Derek Gordon motioned to allow the General Manager to move forward with the expansion design and construction permit application and to engage Weaver Consultants Group to support the application under Quote SEBCLP0006, not to exceed \$87,627 as presented. Tom Gordon Seconded.

Voice Vote Ayes: Kuhn, Pulaski, Zelmer, Hoese, Cole-Crocker, Weimer, Tom Gordon, Derek Gordon and Swem.

Nays: None

Abstain: None

Motion Carried (9-0)

New Business

General Manager will get with the attorney to review our Bylaws regarding committee members and inform the Board of the findings.

General Manager Comments -

Ganus will interview a candidate for the Environmental Manager Position on July 22, 2021 and follow up with the Board.

Ganus can meet with each municipality to discuss the most recent Feasibility Study.

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Public Comment: None

Adjournment: Adjournment at 6:42 PM.

Respectfully,

Malinda Cole-Crocker, Secretary