

# **Southeast Berrien County Landfill Authority**

Regular Board Meeting Minutes: Wednesday, August 18, 2021  
3200 Chamberlain Rd, Buchanan, MI

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- **Call to Order:** Derek Gordon called the meeting to order at 5:30 p.m.
- **Pledge of Allegiance** was recited.
- **Roll Call** taken by Rachel Plank

## Board Members Present:

Bertrand Township: David Kuhn, Dave Zelmer  
Buchanan City: Patrick Swem, Heather Grace  
Buchanan Township: Malinda Cole-Crocker, Thomas Gordon  
Niles City: Derek Gordon, William Weimer  
Niles Charter Township: Dan Pulaski, Herschel Hoese

## Others Present:

SEBC Landfill: Tyler Ganus  
Note Taker: Rachel Plank  
Others: None  
Absent: None

## **Consent Calendar**

- Approve Agenda – August 18, 2021
- Approve July 21, 2021 Regular Board Meeting Notes
- Approve July 21, 2021 Closed Session Meeting Minutes
- Approve July 27, 2021 Special Board Meeting Minutes

## **Public Comment – None.**

## **#01-08/18**

Zelmer motioned to approve the Consent Calendar for August 18, 2021.  
Swem seconded the motion.

Voice Vote Ayes: Kuhn, Pulaski, Zelmer, Weimer, Cole-Crocker, Hoese, Tom  
Gordon, Derek Gordon, Grace and Swem.

Nays: None

Motion Carried (10-0)

## **Finance Committee Meeting – August 13, 2021**

Cole-Crocker summarized the Finance Committee meeting of August 13, 2021, and presented the following to the board members for approval:

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## **#02-08/18**

Cole-Crocker motioned to approve Balance Sheet for July 31, 2021 as presented. Seconded by Zelmer.

Roll Call Vote Ayes: Zelmer, Tom Gordon, Kuhn, Hoese, Weimer, Grace, Pulaski, Swem, Cole-Crocker and Derek Gordon.

Nays: None

Motion Carried (10-0)

## **#03-08/18**

Cole-Crocker motioned to approve the Income Statement of July 31, 2021 as presented. Seconded by Swem.

Roll Call Vote Ayes: Grace, Weimer, Swem, Cole-Crocker, Tom Gordon, Kuhn, Zelmer, Hoese, Derek Gordon and Pulaski.

Nays: None

Motion Carried (10-0)

## **#04-08/18**

Cole-Crocker motioned to approve the check registers for July 27, August 6 and August 18, 2021 as presented. Seconded by Zelmer.

Roll Call Vote Ayes: Tom Gordon, Zelmer, Weimer, Pulaski, Grace, Derek Gordon, Swem, Kuhn, Hoese and Cole-Crocker.

Nays: None

Motion Carried (10-0)

## **#05-08/18**

Cole-Crocker motioned to allow Tyler Ganus, General Manager to secure the required CD and LOC of \$500,000 to satisfy state mandated financial assurance. Seconded by Zelmer.

Roll Call Vote Ayes: Cole-Crocker, Kuhn, Derek Gordon, Tom Gordon, Hoese, Weimer, Grace, Pulaski, Swem and Zelmer.

Nays: None

Motion Carried (10-0)

## **Operations Committee Meeting – July 30, 2021**

Pulaski summarized the Operations Committee Meeting held July 30, 2021, and presented the following to the board members for approval:

## **#06-08/18**

Pulaski motioned to approve Quote #45575 from LSC Environmental Products LLC for the amount of \$32,194.78 for Posi Shell as presented. Seconded by Weimer.

Roll Call Vote Ayes: Derek Gordon, Grace, Tom Gordon, Hoese, Swem,

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Zelmer, Kuhn, Cole-Crocker, Weimer and Pulaski.

Nays: None

Motion Carried (10-0)

## **Executive Committee Meeting – Did Not Meet**

### **Human Resources Committee – August 13, 2021**

Weimer summarized the Human Resources Committee Meeting held August 13, 2021, and presented the following to the board members for approval:

#### **#07-08/18**

Weimer motioned to hire Jacob Cress of Laramie, Wyoming as the Environmental Compliance Manager. Zelmer seconded.

Roll Call Vote Ayes: Swem, Cole-Crocker, Zelmer, Kuhn, Derek Gordon, Pulaski, Weimer, Tom Gordon, Hoese and Grace.

Nays: None

Motion Carried (10-0)

## **Unfinished Business – None**

### **New Business**

- Feasibility Study
- Roll Off Truck
- Banking approvals

Ganus summarized the overview of the Feasibility Study. The landfill will need resolutions from each municipality in the near future. Ganus discussed the purchase of a new roll off truck and answered board member questions. Ganus discussed banking needs with the Board Members.

#### **#08-08/18**

Pulaski motioned to accept Quotation 11832 from Link Environmental Equipment, Inc. to purchase a 2020 Peterbilt 567 and not to exceed \$193,040.00. Seconded by Tom Gordon.

Roll Call Vote Ayes: Hoese, Derek Gordon, Grace, Zelmer, Pulaski, Swem, Cole-Crocker, Weimer, Tom Gordon and Kuhn.

Nays: None

Motion Carried (10-0)

#### **#09-08/18**

Cole-Crocker motioned to renew the existing Letter of Credit for \$435,000.00 with United Federal Credit Union. Seconded by Zelmer.

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Roll Call Vote Ayes: Weimer, Swem, Hoese, Grace, Pulaski, Cole-Crocker, Kuhn, Zelmer, Derek Gordon and Tom Gordon.

Nays: None

Motion Carried (10-0)

## **#10-08/18**

Zelmer motioned to approve the transfer of funds from checking to a Perpetual care account at TCF in the amount of \$110,000.00. Derek Gordon seconded the motion.

Roll Call Vote Ayes: Derek Gordon, Pulaski, Cole-Crocker, Swem, Kuhn, Tom Gordon, Weimer, Grace, Zelmer and Hoese.

Nays: None

Motion Carried (10-0)

**General Manager Comments** – Ganus summarized operations.

**Public Comment:** None.

**Adjournment:** Adjournment at 6:33 PM.

Respectfully,  
Rachel Plank  
Note Taker

Minutes approved by Secretary

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Malinda Cole-Crocker, Secretary