

Southeast Berrien County Landfill Authority

Regular Board Meeting Minutes: Wednesday, November 17, 2021
3200 Chamberlain Rd, Buchanan, MI

- **Call to Order:** Swem called the meeting to order at 5:30 p.m.
- **Pledge of Allegiance** was recited.
- **Roll Call** taken by Rachel Plank

Board Members Present:

Bertrand Township: David Kuhn, Dave Zelmer
Buchanan City: Patrick Swem, Heather Grace
Buchanan Township: Malinda Cole-Crocker, Thomas Gordon
Niles City: William Weimer
Niles Charter Township: Dan Pulaski, Herschel Hoese

Others Present:

SEBC Landfill: Tyler Ganus
Note Taker: Rachel Plank
Others: None
Absent: None

Consent Calendar

- Approve Agenda – November 17, 2021
- Approve October 20, 2021, Regular Board Meeting Notes

Public Comment – None.

#01-11/17

Zelmer motioned to approve the Consent Calendar for November 17, 2021.
Gordon seconded the motion.

Voice Vote Ayes: Kuhn, Pulaski, Zelmer, Weimer, Cole-Crocker, Hoese,
Gordon, Grace and Swem.

Nays: None

Motion Carried (9-0)

Election of Executive Committee member

#02-11/17

Hoese motioned to appoint William Weimer temporarily to the Executive Board. Pulaski seconded the motion.

Roll Call Vote Ayes: Zelmer, Gordon, Kuhn, Hoese, Weimer, Grace, Pulaski,
Swem and Cole-Crocker.

Nays: None

Motion Carried (9-0)

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Election of Board Chairman

#03-11/17

Cole-Crocker motioned to appoint Gordon as Board Chairman. Seconded by Hoese.

Roll Call Vote Ayes: Grace, Weimer, Swem, Cole-Crocker, Gordon, Kuhn, Zelmer, Hoese and Pulaski.

Nays: None

Motion Carried (9-0)

Finance Committee Meeting – November 12, 2021

Cole-Crocker summarized the Finance Committee meeting of November 12, 2021, and presented the following to the board members for approval:

#04-11/17

Cole-Crocker motioned to approve the balance sheet for October 31, 2021, as presented. Seconded by Zelmer.

Roll Call Vote Ayes: Gordon, Zelmer, Weimer, Pulaski, Grace, Swem, Kuhn, Hoese and Cole-Crocker.

Nays: None

Motion Carried (9-0)

#05-11/17

Cole-Crocker motioned to approve the income statement for October 31, 2021, as presented. Seconded by Swem.

Roll Call Vote Ayes: Cole-Crocker, Kuhn, Gordon, Hoese, Weimer, Grace, Pulaski, Swem and Zelmer.

Nays: None

Motion Carried (9-0)

#06-11/17

Cole-Crocker motioned to approve the check registers for October 28 and November 9, 2021, as presented. Seconded by Zelmer.

Roll Call Vote Ayes: Grace, Gordon, Hoese, Swem, Zelmer, Kuhn, Cole-Crocker, Weimer and Pulaski.

Nays: None

Motion Carried (9-0)

Operations Committee Meeting – November 12, 2021

Pulaski summarized the Operations Committee meeting of November 12, 2021, and presented the following to the board members for approval:

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#07-11/17

Pulaski motioned to approve the 2022 Landfill Vouchers. Zelmer seconded the motion.

Roll Call Vote Ayes: Swem, Cole-Crocker, Zelmer, Kuhn, Pulaski, Weimer, Gordon, Hoese and Grace.

Nays: None.

Motion Carried (9-0)

#08-11/17

Pulaski motioned to purchase Posi-shell mix according to Quote #45880 from LSC Environmental Products LLC and the amount not to exceed \$32,638.00. Grace seconded the motion.

Roll Call Vote Ayes: Hoese, Grace, Zelmer, Pulaski, Swem, Cole-Crocker, Weimer, Gordon, and Kuhn.

Nays: None.

Motion Carried (9-0)

#09-11/17

Pulaski motioned to purchase a new furnace for the maintenance shop according to Estimate #566 from Ace Heating and Air Conditioning LLC for the best furnace and the amount not to exceed \$9,500.00. Seconded by Grace.

Roll Call Vote Ayes: Pulaski, Cole-Crocker, Swem, Kuhn, Gordon, Weimer, Grace, Zelmer and Hoese.

Nays: None

Motion Carried (9-0)

#10-11/17

Pulaski motioned to purchase the repair of the drop box for the Volvo A30E from AIS Construction Equipment according to Quote dated 11/08/2021, Option 2 and the costs not to exceed \$23,170.00. Seconded by Zelmer.

Roll Call Vote Ayes: Cole-Crocker, Kuhn, Gordon, Hoese, Weimer, Grace, Pulaski, Swem and Zelmer.

Nays: None

Motion Carried (9-0)

Executive Committee Meeting – Did Not Meet

Human Resources Committee – November 12, 2021

Weimer summarized the Human Resources held November 12, 2021, and presented the following to the board for members for approval:

#11-11/17

Weimer motioned to approve the General Manager's proposal to give Interim Wage increases to all employees (not including the General Manager) averaging 5% - effective with the first paycheck in December 2021. Seconded by Hoese.

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Roll Call Vote Ayes: Weimer, Swem, Hoese, Grace, Pulaski, Cole-Crocker, Kuhn, Zelmer and Gordon.

Nays: None

Motion Carried (9-0)

Unfinished Business – None

New Business –CAT D6R undercarriage

#12-11/17 -CAT D6R undercarriage

Ganus summarized Quote from AIS.

Grace motioned to accept Quotation #D6T LGP from AIS to repair the CAT D6R undercarriage for the Heavy Duty option totaling \$27,770.12 **OR** a quotation from Michigan CAT for same repair totaling less than or equal to \$27,770.12. Seconded by Weimer.

Roll Call Vote Ayes: Grace, Weimer, Swem, Cole-Crocker, Gordon, Kuhn, Zelmer, Hoese and Pulaski.

Nays: None

Motion Carried (9-0)

#13-11/17 -Environmental Department Pickup

Ganus distinguished between V6 and V8 quotes from Campbell, no difference in price.

Grace motioned to accept quote dated 10/21/2021 for 2022 F-150 Super Crew pickup from Campbell Ford for the Environmental Department, and not to exceed \$37,832.80. Weimer seconded the motion.

Roll Call Vote Ayes: Gordon, Zelmer, Weimer, Pulaski, Grace, Swem, Kuhn, Hoese and Cole-Crocker.

Nays: None

Motion Carried (9-0)

General Manager Comments – Ganus summarized overall operations. Ganus noted cash will begin being accepted again December 1.

Public Comment: None.

Adjournment: Adjournment at 6:29 PM.

Respectfully,
Rachel Plank

Note Taker

Minutes approved by Secretary

Malinda Cole-Crocker, Secretary