* **Call to Order**: Gordon called the meeting to order at 5:30 p.m.
* **Pledge of Allegiance** was recited.
* **Roll Call** taken by Rachel Plank

Board Members Present:

Bertrand Township: David Kuhn, Dave Zelmer

Buchanan City: Patrick Swem, Heather Grace

Buchanan Township: Malinda Cole-Crocker, Thomas Gordon

 Niles City:

Niles Charter Township: Dan Pulaski, Herschel Hoese

Others Present:

SEBC Landfill: Tyler Ganus

Note Taker: Rachel Plank

Others: Dan Veldhuizen, CPA - Siegfried & Crandall PC

Absent: William Weimer

**Consent Calendar**

* Approve Agenda – December 15, 2021
* Approve November 17, 2021 Regular Board Meeting Notes

**Public Comment –** None.

**#01-12/15**

Zelmer motioned to approve the Consent Calendar for December 15, 2021. Swem seconded the motion.

Voice Vote Ayes: Kuhn, Pulaski, Zelmer, Cole-Crocker, Hoese, Gordon, Grace and Swem.

Nays: None Motion Carried (8-0)

**2020-2021 Audit Report**

Dan Veldhuizen, CPA presented the 2020-2021 Audit Report to the Board of Directors. Veldhuizen complimented the SEBCLA Accountant Richard Simon for exemplary work as well as the entire SEBCLA staff for meticulous record keeping requiring no corrections.

**Finance Committee Meeting – December 10, 2021**

Cole-Crocker summarized the Finance Committee meeting of November 12, 2021, and presented the following to the board members for approval:

**#02-12/15**

Cole-Crocker motioned to approve the 2020-2021 Audit Report. Seconded by Zelmer.

Roll Call Vote Ayes: Zelmer, Gordon, Kuhn, Hoese, Grace, Pulaski, Swem and Cole-Crocker.

Nays: None Motion Carried (8-0)

**#03-12/15**

Cole-Crocker motioned to approve the balance sheet for November 30, 2021. Seconded by Grace.

Roll Call Vote Ayes: Grace, Swem, Cole-Crocker, Gordon, Kuhn, Zelmer, Hoese and Pulaski.

Nays: None Motion Carried (8-0)

**#04-12/15**

Cole-Crocker motioned to approve the income statement for November 30, 2021. Seconded by Zelmer.

Roll Call Vote Ayes: Gordon, Zelmer, Pulaski, Grace, Swem, Kuhn, Hoese and Cole-Crocker.

 Nays: None Motion Carried (8-0)

**#05-12/15**

Cole-Crocker motioned to approve the check registers dated November 15, November 24 and December 7, 2021. Grace seconded the motion.

Roll Call Vote Ayes: Cole-Crocker, Kuhn, Gordon, Hoese, Grace, Pulaski, Swem and Zelmer.

Nays: None Motion Carried (8-0)

**#06-12/15**

Cole-Crocker motioned to renew the CD’s and LOCs at the current locations on the renewal dates. Seconded by Zelmer.
Roll Call Vote Ayes: Grace, Gordon, Hoese, Zelmer, Kuhn, Cole-Crocker and Pulaski.

Nays: None

Abstain: Swem Motion Carried (7-0)

**Operations Committee Meeting – December 10, 2021**

Pulaski summarized the Operations Committee meeting of December 10, 2021, and presented the following to the board members for approval:

**#07-12/15**

Pulaski motioned to approve the purchase of new Caterpillar Model D8T track-style Tractor with an extended 48-month/10,000 hour power train warranty from Michigan CAT according to Quote 164106-02 and total not to exceed $892,028.96 in costs. Grace seconded the motion.

Roll Call Vote Ayes: Swem, Cole-Crocker, Kuhn, Pulaski, Gordon, Hoese and Grace.

Nays: None.

Abstain: Zelmer Motion Carried (7-0)

**#08-12/15**

Pulaski motioned to purchase a 2006 Chevrolet Silverado 2500HD Extended Cab from Niles Township Fire Department and costs not to exceed $10,500.00. Zelmer seconded the motion.

Roll Call Vote Ayes: Hoese, Grace, Zelmer, Pulaski, Swem, Cole-Crocker, Gordon and Kuhn.

 Nays: None. Motion Carried (8-0)

**Executive Committee Meeting – December 10, 2021**

Gordon summarized the Executive Committee meeting held December 10, 2021, and presented the following to the board members for approval:

**#09-12/15**

Gordon motioned to assign the Executive positions as follows:

Chairman - Thomas Gordon

Vice Chairman – Patrick Swem

Secretary – Daniel Pulaski

Assistant Secretary – William Weimer

Treasurer – David Kuhn

Motion seconded by Grace.

Roll Call Vote Ayes: Swem, Hoese, Grace, Pulaski, Cole-Crocker, Kuhn, Zelmer and Gordon.

 Nays: None Motion Carried (8-0)

**Human Resources Committee – December 10, 2021**

Hoese summarized the Human Resources held December 10, 2021, and presented the following to the board for members for approval:

**#10-12/15**

Hoese motioned for the renewal of Simply Blue PPO 1500 Blue Cross Blue Shield health insurance. Seconded by Cole-Crocker.

Roll Call Vote Ayes: Kuhn, Pulaski, Zelmer, Cole-Crocker, Hoese, Gordon, Grace and Swem.

Nays: None Motion Carried (8-0)

**#11-12/15**

Hoese motioned to elect to comply with the requirements of 2011 Public Act 152, the Publicly Funded Health Insurance Contribution Act, by adopting the 80%/20% option for the medial benefit plan coverage for the calendar year 1/1/2022 through 12/31/2022. Seconded by Grace.

Roll Call Vote Ayes: Zelmer, Gordon, Kuhn, Hoese, Grace, Pulaski, Swem and Cole-Crocker.

Nays: None Motion Carried (8-0)

**#12-12/15**

Hoese motioned to acknowledge Heather Almond as the Landfill’s Agent of Record for Best Life. Seconded by Zelmer.

Roll Call Vote Ayes: Grace, Swem, Cole-Crocker, Gordon, Kuhn, Zelmer, Hoese and Pulaski.

Nays: None Motion Carried (8-0)

**#13-12/15**

Hoese motioned to renew the Dental and Vision Insurance through Best Life. Seconded by Cole-Crocker.

Roll Call Vote Ayes: Gordon, Zelmer, Pulaski, Grace, Swem, Kuhn, Hoese and Cole-Crocker.

 Nays: None Motion Carried (8-0)

**#14-12/15**

Hoese motioned to renew the Life Insurance and Short-Term Disability through Companion Life. Seconded by Grace.

Roll Call Vote Ayes: Cole-Crocker, Kuhn, Gordon, Hoese, Grace, Pulaski, Swem and Zelmer.

Nays: None Motion Carried (8-0)

**#15-12/15**

Hoese motioned to give a year-end bonus of $500.00 grossed up to each Landfill employee. Seconded by Cole-Crocker.

Roll Call Vote Ayes: Grace, Gordon, Hoese, Kuhn, Cole-Crocker and Pulaski.

Nays: Zelmer Motion Carried (6-1)

**Unfinished Business – None**

**New Business – Closed Session**

**#16-12/15**

Cole-Crocker motioned to move Closed Session under MCL 15.268(d) *To consider the purchase or lease of real property up to the time an option to purchase or lease that real property is obtained* at 6:18pm*.* Swem seconded the motion.

Roll Call Vote Ayes: Swem, Cole-Crocker, Zelmer, Kuhn, Pulaski, Gordon, Hoese and Grace.

Nays: None. Motion Carried (8-0)

**Open session began at 6:35pm**

**#17-12/15**

Grace motioned to authorize Ganus to take actions discussed in Closed Session. Swem seconded the motion.

Roll Call Vote Ayes: Swem, Hoese, Grace, Pulaski, Cole-Crocker, Kuhn, Zelmer and Gordon.

 Nays: None Motion Carried (8-0)

**General Manager Comments –** Ganus summarized overall operations. Ganus Wished everyone a Merry Christmas. Discussion of staff retreat in future brought up by Kuhn.

**Public Comment**: None.

**Adjournment**: Adjournment at 6:40 PM.

Respectfully,

Rachel Plank

Note Taker

Minutes approved by Secretary

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Daniel Pulaski, Secretary