* **Call to Order**: Gordon called the meeting to order at 5:31 p.m.
* **Pledge of Allegiance** was recited.
* **Roll Call** taken by Rachel Plank

Board Members Present:

Bertrand Township: David Kuhn, Dave Zelmer

Buchanan City: Patrick Swem, Heather Grace

Buchanan Township: Malinda Cole-Crocker, Thomas Gordon

Niles City: William Weimer

Niles Charter Township: Dan Pulaski, Herschel Hoese

Others Present:

SEBC Landfill: Tyler Ganus

Note Taker: Rachel Plank

Others: Brian Evans, NANR

Absent:

**Consent Calendar**

* Approve Agenda – January 19, 2022
* Approve December 15, 2021 Regular Board Meeting Notes
* Approve December 20, 2021 Special Board Meeting Notes
* Approve December 20, 2021 Closed Session Meeting Notes

**#01-01/19**

Zelmer motioned to approve the Consent Calendar for January 19, 2022. Cole-Crocker seconded the motion.

Voice Vote showed unanimous support. Motion Carried (9-0)

**Accept new Board Member from the City of Niles –** Tabled.

**Public Comment –** None.

**Presentation:** Brian Evans, NANR, Renewable Natural Gas Processing Station

**Finance Committee Meeting – January 14, 2022**

Cole-Crocker summarized the Finance Committee meeting of January 14, 2022, and presented the following to the board members for approval:

**#02-01/19**

Cole-Crocker motioned to approve the balance sheet for December 31, 2021. Seconded by Zelmer.

Roll Call Vote Ayes: Grace, Weimer, Swem, Cole-Crocker, Gordon, Kuhn, Zelmer, Hoese and Pulaski.

Nays: None Motion Carried (9-0)

**#03-01/19**

Cole-Crocker motioned to approve the income statement for December 31, 2021. Seconded by Swem.

Roll Call Vote Ayes: Gordon, Zelmer, Weimer, Pulaski, Grace, Swem, Kuhn, Hoese and Cole-Crocker.

Nays: None Motion Carried (9-0)

**#04-01/19**

Cole-Crocker motioned to approve the check registers dated December 14 and 30, as well as January 5 and 11, 2022. Seconded by Zelmer.

Roll Call Vote Ayes: Cole-Crocker, Kuhn, Gordon, Hoese, Weimer, Grace, Pulaski, Swem and Zelmer.

Nays: None Motion Carried (9-0)

**Operations Committee Meeting – January 14, 2022**

Pulaski summarized the Operations Committee meeting of January 14, 2022, and presented the following to the board members for approval:

**#05-01/19**

Pulaski motioned to approve engineering services as proposed for the Gas Collection and Control System from McNeely & Lincoln Associates, Inc. and according to the proposal dated January 12, 2022, and not to exceed $26,815.00. Weimer seconded the motion.

Roll Call Vote Ayes: Grace, Gordon, Hoese, Swem, Zelmer, Kuhn, Cole-Crocker, Weimer and Pulaski.

Nays: None Motion Carried (9-0)

**#06-01/19**

Pulaski motioned to purchase an E-165 Bobcat Excavator from Bobcat of Michiana according to Product Quote JLK-07991v1 and not to exceed $127,722.83. Seconded by Grace.  
Roll Call Vote Ayes: Swem, Cole-Crocker, Kuhn, Pulaski, Weimer, Gordon, Hoese and Grace.

Nays: None

Abstain: Zelmer Motion Carried (8-0)

**#07-01/19**

Pulaski motioned to accept a private party sale of the 2008 CAT 305 mini excavator for $26,000.00. Grace seconded the motion.

Roll Call Vote Ayes: Hoese, Grace, Zelmer, Pulaski, Swem, Cole-Crocker, Weimer, Gordon and Kuhn.

Nays: None. Motion Carried (9-0)

**#08-01/19**

Pulaski motioned to approve repairs o the CAT D6T Dozer by Michigan CAT according to Quote #237949 and not to exceed $6,598.49. Hoese seconded the motion.

Roll Call Vote Ayes: Weimer, Swem, Hoese, Grace, Pulaski, Cole-Crocker, Kuhn, Zelmer and Gordon.

Nays: None. Motion Carried (9-0)

**#09-01/19**

Pulaski motioned to purchase the liner for Cell VA-C from Skaps Industries quote dated January 12, 2022, Agru quote dated January 12, 2022 and CETCO quote #00019262 for a total of $947,629.93 with a 10% contingency of $94,763.00 for a total not to exceed $1,042,392.93. Motion seconded by Zelmer.

Roll Call Vote Ayes: Pulaski, Cole-Crocker, Swem, Kuhn, Gordon, Weimer, Grace, Zelmer and Hoese.

Nays: None Motion Carried (9-0)

**Executive Committee Meeting – January 14, 2022**

Gordon summarized the Executive Committee meeting held January 14, 2022.

**Human Resources Committee – Did Not Meet**

**Unfinished Business – None**

**New Business –** Engineering Services for Remedial Action Plan Upgrade

**#10-01/19**

Cole-Crocker motioned to accept the Proposal for Professional Services for remedial Action Plan Upgrade Permit Application from Weaver Consultants as presented. Seconded by Pulaski.

Roll Call Vote Ayes: Kuhn, Pulaski, Zelmer, Weimer, Cole-Crocker, Hoese, Gordon, Grace and Swem.

Nays: None Motion Carried (9-0)

**General Manager Comments –** Ganus summarized overall operations. Ganus updated the Board about the small fire at the landfill, and commended the Bertrand Fire Department on their professionalism and response time. He also informed the board that Carol Neary will be retiring in February, and she will be greatly missed. The position is posted on Indeed. 1099s are almost complete and will be sent out soon.

**Public Comment**: None.

**Adjournment**: Adjournment at 6:53 PM.

Respectfully,

Rachel Plank

Note Taker

Minutes approved by Secretary

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Daniel Pulaski, Secretary