

Southeast Berrien County Landfill Authority

Regular Board Meeting Minutes: Wednesday, May 18, 2022
3200 Chamberlain Rd, Buchanan, MI

- **Call to Order:** Gordon called the meeting to order at 5:30 p.m.
- **Pledge of Allegiance** was recited.
- **Roll Call** taken by Rachel Plank

Board Members Present:

Bertrand Township: Dave Zelmer, David Kuhn
Buchanan City: Patrick Swem, Heather Grace
Buchanan Township: Malinda Cole-Crocker, Thomas Gordon
Niles City: William Weimer
Niles Charter Township: Dan Pulaski, Herschel Hoes

Others Present:

SEBC Landfill: Tyler Ganus
Note Taker: Rachel Plank
Others: Kurt Brauer, Partner, Warner, Norcross + Judd and
Brian Evans, NANR
Absent: Linda Casperson

Consent Calendar

- Approve Agenda – May 18, 2022
- Approve April 20, 2022 Regular Board Meeting minutes
- Approve March 22, 2022 Closed Session minutes

#01-05/18

Zelmer motioned to approve the Consent Calendar for May 18, 2022.

Grace seconded the motion.

Roll Call Vote Ayes: Kuhn, Pulaski, Zelmer, Weimer, Cole-Crocker, Hoes, Gordon, Grace and Swem.

Nays: None

Motion Carried (9-0)

Public Comment – None.

Renewable Energy Purchase Agreement

Attorney Brauer discusses and takes questions from the Board regarding the proposed “Second Amendment to Southeast Berrien County Landfill – Landfill Gas Purchase Agreement”. Evans of NANR would like to see a vote on the agreement today as lead time and supply chain issues are an issue. Board poses multiple questions and scenarios with both Evans of NANR and Attorney Brauer. Answers were provided and discussions held regarding all issues presented.

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#02-05/18

Grace motioned to sign the “Second Amendment to Southeast Berrien County Landfill – Landfill Gas Purchase Agreement” with amendment to page 3, section B to be 17.5. Cole-Crocker seconded the motion.

Roll Call Vote Ayes: Zelmer, Gordon, Kuhn, Weimer, Grace, Pulaski, Swem and Cole-Crocker.

Nays: Hoese

Motion Carried (8-1)

Finance Committee Meeting – May 13, 2022

Cole-Crocker summarized the Finance Committee meeting of May 13, 2022, and presented the following to the board members for approval:

#03-05/18

Cole-Crocker motioned to approve the Balance Sheet dated April 30, 2022. Seconded by Swem.

Roll Call Vote Ayes: Grace, Weimer, Swem, Cole-Crocker, Gordon, Kuhn, Zelmer, Hoese and Pulaski.

Nays: None

Motion Carried (9-0)

#04-05/18

Cole-Crocker motioned to approve the Income Statement dated April 30, 2022. Seconded by Weimer.

Roll Call Vote Ayes: Gordon, Zelmer, Weimer, Pulaski, Grace, Swem, Kuhn, Hoese and Cole-Crocker.

Nays: None

Motion Carried (9-0)

#05-05/18

Cole-Crocker motioned to approve the check registers dated April 27, and May 6, 2022. Zelmer seconded the motion.

Roll Call Vote Ayes: Cole-Crocker, Kuhn, Gordon, Hoese, Weimer, Grace, Pulaski, Swem and Zelmer.

Nays: None

Motion Carried (9-0)

#06-05/18

Cole-Crocker motioned to move the Perpetual Care Fund from Huntington Bank to Sturgis Bank. Seconded by Weimer.

Roll Call Vote Ayes: Grace, Gordon, Hoese, Zelmer, Kuhn, Cole-Crocker, Weimer and Pulaski.

Nays: None

Abstain: Swem

Motion Carried (8-0-1)

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#07-05/18

Cole-Crocker motioned to give the General Manager authority to add the funds needed to meet the minimum State requirements for Perpetual Care Accounts. Seconded by Grace.

Roll Call Vote Ayes: Cole-Crocker, Zelmer, Kuhn, Pulaski, Weimer, Gordon, Hoese, and Grace.

Nays: None

Abstain: Swem

Motion Carried: (8-0-1)

Operations Committee Meeting – May 13, 2022

Pulaski summarized the Operations Committee meeting of May 13, 2022.

#08-05/18

Pulaski motioned to award the contract to Antibus Scales & Systems as a cos of \$157,485.00. Grace seconded the motion.

Roll Call Vote Ayes: Hoese, Grace, Zelmer, Pulaski, Swem, Cole-Crocker, Weimer, Gordon and Kuhn.

Nays: None.

Motion Carried (9-0)

#09-05/18

Pulaski motioned to award the Equalization Tank Project to Geosyntec of Ann Arbor, MI for \$602,000.00.

Roll Call Vote Ayes: Weimer, Swem, Hoese, Grace, Pulaski, Cole-Crocker, Weimer, Gordon and Kuhn.

Nays: None.

Motion Carried (9-0)

Executive Committee Meeting – May 13, 2022

Gordon summarized Executive Meeting held May 13, 2022.

Human Resources Committee – Did Not Meet

Unfinished Business – None

New Business – None

General Manager Comments – Ganus summarized overall operations. Ganus discussed the following:

1. Saturday openings once per month – Last year was not profitable. Hoese stated that the landfill is owned by the municipalities and that it looks bad not to offer an opening outside “regular working hours” and is important for the public. The Board agreed. Saturday openings will be moved to the second Saturdays of each month beginning in June. Ganus will email the municipalities with exact dates.

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2. Union update – hearing will be held June 13, 2022.
3. Saturday, May 11, 2022 was HHW (Household Hazardous Waste) day, it was not very busy.
4. Thank you to everyone for work on RNG project.

Public Comment: None.

Adjournment: Adjournment at 7:10 PM.

Respectfully,
Rachel Plank
Note Taker

Minutes approved by Secretary

Daniel Pulaski, Secretary