**1. Call to Order**

The November 16, 2022 Regular Board of Directors of the Southeast Berrien

County Landfill Authority was called to order by Tom Gordon at 5:30 pm.

**2. Pledge of Allegiance** was recited

**3. Roll Call** taken by Dan Pulaski

**Board Members Present**:

Dan Pulaski, Niles Charter Township

Thomas Gordon, Buchanan Charter Township

Mindy Cole-Crocker, Buchanan Charter Township

David Zelmer, Bertrand Charter Township

David Kuhn, Bertrand Charter Township

Linda Casperson, City of Niles

Patrick Swem, City of Buchanan

Heather Grace, City of Buchanan

**Absent**:

Bill Weimer, City of Niles

Herschel Hoese, Niles Charter Township

**Others Present**: Tyler Ganus (General Manager) and Norma Ferris

**4. Consent Calendar**

* Approve Agenda – November 16, 2022
* Approve October 19, 2022 Regular Board Meeting minutes
* Approve October 26, 2022 Special Board Meeting minutes

**#01-11/16**

Motion by Zelmer to approve the Consent Calendar for November 16, 2022. Seconded by

Swem.

Voice Vote Ayes: Zelmer, Gordon, Kuhn, Pulaski, Swem, Casperson, Grace, and

Cole-Crocker

Nays: None Motion Carried (8-0)

**5. Public Comments** - None

**6. Finance Committee Meeting November 11, 2022**

Cole-Crocker summarized the Finance Committee meeting minutes of November 11, 2022, and presented the following to the board members for approval:

**#02-11/16**

Cole-Crocker motioned to recommend moving the Perpetual Care Fund from Huntington

Bank to Sturgis Bank. Seconded by Grace

Voice Vote Ayes: Cole-Crocker, Kuhn, Grace, Gordon, Casperson, Pulaski, and Zelmer

Nays: None

Abstained: Swem Motion Carried (7-0-1)

**#03-11/16**

Cole-Crocker motioned to recommend to the full board the approval of the balance sheet

dated October 31,2022. Seconded by Grace.

Voice Vote Ayes: Swem, Kuhn, Grace, Cole-Crocker, Gordon, Casperson, Pulaski, and

Zelmer

Nays: None Motion Carried (8-0)

**#04-11/16**

Cole-Crocker motioned to recommend to the full board the approval of the Income

Statement dated October 31, 2022. Seconded by Swem.

Voice Vote Ayes: Casperson, Zelmer, Gordon, Pulaski, Grace, Cole-Crocker, Swem, and

Kuhn

Nays: None Motion Carried (8-0)

**#05-11/16**

Cole-Crocker motioned to recommend to the full board the approval of the check registers

dated October 26th and November 4th 2022. Seconded by Zelmer.

Voice Vote Ayes: Swem, Grace, Kuhn, Zelmer, Gordon, Cole-Crocker, Casperson, and

Pulaski

Nays: None Motion Carried (8-0)

**7. Operations Committee Meeting November 11, 2022**

Pulaski summarized the Operations Committee meeting minutes of November 11,2022,

and presented the following for approval:

**RNG Project.**

Ganus asked the board to discuss whether the Landfill should lease or sell property to Kinder-Morgan for the project.

**#06-11/16**

Motioned by Grace to enter Closed Session according to MCL 15.268 Sec. 8 –1, c & h.

*“15.268 Closed sessions; permissible purposes; applicability to independent citizens*

*redistricting commission. Sec. 8. (1) Except as otherwise provided in subsection (2), a public*

*body may meet in a closed session only for the following purposes: (c) For strategy and*

*negotiation sessions connected with the negotiation of a collective bargaining agreement if*

*either negotiating party requests a closed hearing. (h) To consider material exempt from*

*discussion or disclosure by state or federal statute.”* at 5:40 PM. Seconded by Zelmer.

Voice Vote Ayes: Pulaski, Swem, Cole-Crocker, Kuhn, Casperson, Gordon, Grace and

Zelmer

Nays: None Motion Carried (8-0)

**Closed Meeting at 5:40 PM**

**#07-11/16**

Motion by Zelmer to return to open session of Public Meeting at 5:57 PM. Seconded by

Swem.

Voice Vote Ayes: Zelmer, Gordon, Pulaski, Grace, Casperson, Cole-Crocker, Kuhn, and

Swem

Nays: None Motion Carried (8-0)

**Opened Meeting at 5:57 PM**

**#08-11/16**

Motion by Pulaski to recommend to the full Board the approval to hire Kachur Tree Service,

LLC for $26,300 to grind brush material. Seconded by Zelmer

Voice Vote Ayes: Grace, Cole-Crocker, Zelmer, Gordon, Swem, Pulaski, Kuhn, and

Casperson

Nays: None Motion Carried (8-0)

**#09-11/16**

Motion by Pulaski to recommend to the full Board to approve renewing the Landfill

Voucher with modifications. Seconded by Zelmer.

Voice Vote Ayes: Gordon, Swem, Casperson, Zelmer, Pulaski, Cole-Crocker, Gordon and

Kuhn

Nays: None Motion Carried (8-0)

**8. Executive Committee Meeting – Did Not Meet**

**9. Human Resources Committee Meeting November 11, 2022**

Cole-Crocker summarized the Human Resources Committee meeting minutes of

November 11, 2022 and presented the following to the board members for approval:

**#10-11/16**

Cole-Crocker motioned, to the full board the renewal of Simply Blue PPO 1500 Blue Cross

Blue Shield Health Insurance. Seconded by Grace

Voice Vote Ayes: Cole-Crocker, Zelmer, Kuhn, Swem, Grace, Pulaski, Gordon, and

Casperson

Nays: None Motion Carried (8-0)

**#11-11/16**

Cole-Crocker motioned to recommend to the full board to elect compliance with the

requirements of 2011 Public Act152, the Publicly Funded Health Insurance Contribution

Act, by adopting the 80%/20% option for the medical benefit plan coverage year 1/1/2023

through 12/31/2022. Seconded by Grace.

Voice Vote Ayes: Kuhn, Pulaski, Gordon, Swem, Casperson, Grace, Cole-Crocker and

Zelmer

Nays: None Motion Carried (8-0)

**#12-11/16**

Cole-Crocker motioned to recommend to the full board to renew the Life Insurance and

Short Term Disability through Companion Life. Seconded by Grace.

Voice Vote Ayes: Casperson, Gordon, Cole-Crocker, Zelmer, Kuhn, Swem, Grace, and

Pulaski

Nays: None Motion Carried (8-0)

Ganus asked the board to discuss Holiday Bonus.

**#13-11/16**

Motioned by Grace to enter Closed Session according to MCL 15.268 Sec. 8 –1, c & h.

*“15.268 Closed sessions; permissible purposes; applicability to independent citizens*

*redistricting commission. Sec. 8. (1) Except as otherwise provided in subsection (2), a public*

*body may meet in a closed session only for the following purposes: (c) For strategy and*

*negotiation sessions connected with the negotiation of a collective bargaining agreement if*

*either negotiating party requests a closed hearing. (h) To consider material exempt from*

*discussion or disclosure by state or federal statute.”* at 6:06 PM. Seconded by Cole-

Crocker.

Voice Vote Ayes: Gordon, Zelmer, Pulaski, Casperson, Grace, Kuhn, Swem, and

Cole-Crocker

Nays: None Motion Carried (8-0)

**Closed Meeting at 6:06 PM**

**#14-11/16**

Motioned by Cole-Crocker to return to Regular Session at 6:17 PM. Seconded by

Casperson.

Voice Vote Ayes: Casperson, Kuhn, Pulaski, Gordon, Cole-Crocker, Grace, Zelmer, and

Swem

Nays: None Motion Carried (8-0)

**Opened Meeting at 6:17 PM**

**#15-11/16**

Cole-Crocker motioned to recommend to the full board to hold bonus pending further

Union negotiations**.** Seconded by Zelmer.

Voice Vote Ayes: Pulaski, Swem, Cole-Crocker, Casperson, Zelmer, Kuhn, Grace, and

Kuhn

Nays: None Motion Carried (8-0)

**10. Unfinished Business -** None

**11. New Business -** None

**12. Public Comment -** None

**13. General Managers Comments -** Ganus gave a brief Union update.

**14. Adjournment:** Adjournment at 6:21 PM.

Respectfully Submitted,

Dan Pulaski

Board Secretary

Minutes approved by Chairman

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Thomas Gordon, Chairman