

Southeast Berrien County Landfill Authority

Regular Board Meeting Minutes: Wednesday, September 20, 2023
3200 Chamberlain Rd, Buchanan, MI

- **Call to Order:** Gordon called the meeting to order at 5:30 p.m.
- **Pledge of Allegiance** was recited.
- **Roll Call** taken by Amber Ramirez
 - Board Members Present:
 - Bertrand Township: Dave Zelmer, Dave Kuhn
 - Buchanan City: Patrick Swem
 - Buchanan Township: Malinda Cole-Crocker, Tom Gordon
 - Niles City: Linda Casperson, Bill Weimer
 - Niles Charter Township: Dan Pulaski, Herschel Hoese
 - Others Present:
 - SEBC Landfill: Tyler Ganus
 - Note Taker: Amber Ramirez
 - Others:
 - Absent: Mark Weedon

Consent Calendar

- Approve Agenda – September 20, 2023
- Approve August 16, 2023 Regular Board Meeting Minutes
- Approve August 16, 2023 Closed Session Meeting Minutes

#01-09/20

Swem motioned to approve the Consent Calendar as amended.
Pulaski seconded the motion. Casperson purposed in the discussion to make a correction to the August 16, 2023 Regular Board Meeting Minutes to include a reason for moving into a closed session. Pulaski supported this discussion.

Voice Vote Ayes: Pulaski, Zelmer, Weimer, Cole-Crocker, Hoese, Casperson, Swem, Kuhn.

Nays: None

Abstained: Gordon (absent during 08/16 meeting) Motion Carried (8-1)

Public Comment – None

Finance Committee

- Committee report – September 15, 2023
- Approve balance sheet – August 31, 2023
- Approve income statement – August 31, 2023
- Approve check register(s) – August 30, 2023
September 11, 2023

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#02-09

Cole-Crocker motioned to approve the committee report as presented.
Zelmer seconded the motion.
Voice Vote Ayes: Pulaski, Zelmer, Weimer, Cole-Crocker, Hoese, Casperson,
Kuhn, Swem, Gordon.
Nays: None.

Motion Carried (9-0)

#03-09/20

Cole-Crocker motioned to approve the balance sheet as presented. Swem
seconded the motion.
Voice Vote Ayes: Zelmer, Weimer, Pulaski, Kuhn, Casperson, Swem, Hoese, Cole-
Crocker, Gordon.
Nays: None.

Motion Carried (9-0)

#04-09/20

Cole-Crocker motioned to approve the income statement as presented.
Casperson seconded the motion.
Voice Vote Ayes: Cole-Crocker, Casperson, Hoese, Weimer, Kuhn, Pulaski, Swem,
Zelmer, Gordon.
Nays: None.

Motion Carried (9-0)

#05-09/20

Cole-Crocker motioned to approve the check register(s) as presented.
Casperson seconded the motion.
Voice Vote Ayes: Cole-Crocker, Casperson, Hoese, Weimer, Kuhn, Pulaski, Swem,
Zelmer, Gordon.
Nays: None.

Motion Carried (9-0)

Operations Committee

- Committee report – September 15, 2023

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#06-09/20

Pulaski motioned to approve the purchase of 4,000 tons of stone from Michiana Aggregate for \$78k and hiring Brusky to haul the stone for \$10k.

Zelmer seconded the motion.

Voice Vote Ayes: Kuhn, Weimer, Swem, Cole-Crocker, Zelmer, Hoese, Casperson, Pulaski, Gordon.

Nays: None.

Motion Carried (9-0)

Executive Committee

- Committee report – September 15, 2023

#07-09/20

Gordon motioned to approve to fulfil the payment of the 2023 bonus at 91% completion; an increase in pay to \$110k (retroactive to July 1st); moving forward, change the annual eligible bonus to 5% of salary. Swem seconded the motion.

Voice Vote Ayes: Swem, Cole-Crocker, Zelmer, Casperson, Pulaski, Weimer, Gordon, Kuhn.

Nays: Hoese.

Motion Carried (8-1)

Human Resources Committee

- Did not meet.

Unfinished Business: None

New Business: None

General Manager's Comments:

- General construction has been started on the primary collection system; Tyler is optimistic about the timeline of completed work.
- Updates were made on Fact Finding.
- Tyler announced the retirement of employee Richard at the end of the calendar year. The process of replacement will be started ASAP.

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Public Comment - None

Adjournment: Adjournment at 5:47 p.m.

Daniel Pulaski, Secretary