

# **Southeast Berrien County Landfill Authority**

Regular Board Meeting Minutes: Wednesday, January 17, 2024  
3200 Chamberlain Rd, Buchanan, MI

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- **Call to Order:** Gordon called the meeting to order at 5:30 p.m.
- **Pledge of Allegiance** was recited.
- **Roll Call** taken by Amber Ramirez
  - Board Members Present:
    - Bertrand Township: Dave Zelmer, Dave Kuhn
    - Buchanan City: Patrick Swem, Mark Weedon
    - Buchanan Township: Malinda Cole-Crocker, Tom Gordon
    - Niles City: Linda Casperson
    - Niles Charter Township: Dan Pulaski, Herschel Hoese
  - Others Present:
    - SEBC Landfill:
    - Note Taker: Amber Ramirez
    - Others:
    - Absent: Bill Weimer

## **Consent Calendar**

- Approve Agenda – January 17, 2024
- Approve December 20, 2023, Regular Board Meeting Minutes

### **#01-01/17**

Zelmer motioned to approve the Consent Calendar as presented.  
Pulaski seconded the motion.  
Voice Vote Ayes: Kuhn, Pulaski, Zelmer, Cole-Crocker, Hoese, Gordon, Casperson, Weedon, Swem.  
Nays: None

Motion Carried (9-0)

## **Public Comment – None**

## **Finance Committee**

Cole-Crocker summarized the Finance Committee report from January 15, 2024, and presented the following to the board members for approval:

### **#02-01/17**

Cole-Crocker motioned to approve the balance sheet as presented.  
Casperson seconded the motion.  
Voice Vote Ayes: Zelmer, Gordon, Kuhn, Hoese, Weedon, Pulaski, Swem, Cole-Crocker, Casperson.  
Nays: None.

Motion Carried (9-0)

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## **#03-01/17**

Cole-Crocker motioned to approve the income statement as presented.  
Pulaski seconded the motion.  
Voice Vote Ayes: Weedon, Swem, Cole-Crocker, Gordon, Kuhn, Zelmer, Hoese,  
Casperson, Pulaski.  
Nays: None.

Motion Carried (9-0)

## **#04-01/17**

Cole-Crocker motioned to approve the check registers as presented. Zelmer  
seconded the motion.  
Voice Vote Ayes: Gordon, Zelmer, Pulaski, Weedon, Casperson, Swem, Kuhn,  
Hoese, Cole-Crocker.  
Nays: None.

Motion Carried (9-0)

## **#05-01/17**

Cole-Crocker motioned to the full board the approval to allow Thomas  
Gordon the authority to renew maturing CDs at current banks with terms to be  
determined after capital review. Casperson seconded the motion.  
Voice Vote Ayes: Cole-Crocker, Kuhn, Casperson, Gordon, Hoese, Weedon,  
Pulaski, Zelmer.  
Nays: None.  
Abstained: Patrick Swem

Motion Carried (9-0-1)

## **#06-01/17**

Casperson motioned to authorize William Maki to have access to all bank  
financial accounts, credit cards, and supplier credit accounts i.e. Lowes, Rural  
King, Office Depot, etc. and to also remove previous employees from business  
accounts. Swem seconded the motion.  
Voice Vote Ayes: Hoese, Casperson, Weedon, Zelmer, Pulaski, Swem, Cole-  
Crocker, Gordon, Kuhn.  
Nays: None

Motion Carried (9-0)

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## **Operations Committee**

Pulaski summarized the Operations Committee report from January 15, 2024, and presented the following to the board members for approval:

### **#07-01/17**

Pulaski motioned to approve the purchase of a transfer pump not to exceed \$9,293.00 from Sun Source. Weedon seconded the motion.

Voice Vote Ayes: Casperson, Weedon, Gordon, Hoese, Swem, Zelmer, Kuhn, Cole-Crocker, Pulaski.

Nays: None.

Motion Carried (9-0)

### **#08-01/17**

Pulaski motioned to approve the hire of Mitch Sluder Construction to repair the SBR roof not to exceed \$28,050.00. Swem Seconded the motion.

Voice Vote Ayes: Swem, Cole-Crocker, Zelmer, Kuhn, Casperson, Pulaski, Gordon, Hoese, Weedon.

Nays: None.

Motion Carried (9-0)

## **Executive Committee**

Did not meet.

## **Human Resources Committee**

Hoese summarized the Human Resources Committee report from January 12, 2024. No motions were presented to the full board for approval.

## **Unfinished Business: None**

## **New Business: None**

## **General Manager's Comments:**

- The conveyor belt broke on MRF. Landfill will be working with Recycle Works to accept the recycling material.
- All glass is now being placed in a dumpster and will be transported to Recycle Waste Services at \$5/ton revenue.
- We currently have two potential candidates for the General Manager position. One of the candidates plans to visit the site and will be traveling from Memphis Tennessee.

## **Public Comment - None**

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**Adjournment:** Adjournment at 6:30 p.m.

*Daniel C Pulaski*

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Daniel Pulaski, Secretary