

Southeast Berrien County Landfill Authority

Regular Board Meeting Minutes: Wednesday, November 20, 2024
3200 Chamberlain Rd, Buchanan, MI

- **Call to Order:** Gordon called the meeting to order at 5:30 p.m.
- **Pledge of Allegiance** was recited.
- **Roll Call** taken by Amber Ramirez
 - Board Members Present:
 - Bertrand Township: Dave Zelmer, Dave Kuhn
 - Buchanan City: Mark Weedon, Patrick Swem
 - Buchanan Township: Tom Gordon, Mindy Cole-Crocker
 - Niles City: Bill Weimer, Linda Casperson
 - Niles Charter Township: Herschel Hoese, Dan Pulaski
 - Others Present:
 - SEBC Landfill: Robert Kras
 - Note Taker: Amber Ramirez
 - Others:
 - Absent:

Consent Calendar

- Approve Revised Agenda – November 20, 2024
- Approve October 16, 2024 Regular Board meeting minutes

#01-11/20

Zelmer made the motion to approve the Consent Calendar as presented. Weedon seconded the motion.
Voice Vote shows unanimous approval
Nays: None

Motion Carries

Public Comment – None

Finance Committee

Cole-Crocker summarized the Finance Committee report from November 15, 2024, and presented the following to the board members for approval:

#02-11/20

Cole-Crocker motioned to approve the balance sheet dated October 31, 2024. Zelmer seconded the motion.
Voice Vote Ayes: Zelmer, Gordon, Kuhn, Hoese, Weimer, Weedon, Pulaski, Swem, Cole-Crocker, Casperson.
Nays: None

Motion Carried (10-0)

Southeast Berrien County Landfill Authority

Regular Board Meeting Minutes: Wednesday, November 20, 2024
3200 Chamberlain Rd, Buchanan, MI

#03-11/20

Cole-Crocker motioned to approve the income statement dated October 31, 2024. Swem seconded the motion.

Voice Vote Ayes: Weedon, Weimer, Swem, Cole-Crocker, Gordon, Kuhn, Zelmer, Hoese, Casperson, Pulaski.

Nays: None

Motion Carried (10-0)

#04-11/20

Cole-Crocker motioned to approve the check registers dated October 31, 2024 and November 11, 2024. Zelmer seconded the motion.

Voice Vote Ayes: Gordon, Zelmer, Weimer, Pulaski, Weedon, Casperson, Swem, Kuhn, Hoese, Cole-Crocker.

Nays: None

Motion Carried (10-0)

Executive Committee

Gordon summarized the Executive Committee report from November 15, 2024, and presented the following to the board members for approval:

#05-11/20

Gordon motioned to approve the General Manager's bonus and an immediate 10% increase to base pay. Pulaski seconded the motion.

Voice Vote Ayes: Cole-Crocker, Kuhn, Casperson, Gordon, Hoese, Weimer, Weedon, Pulaski, Swem, Zelmer.

Nays: None

Motion Carried (10-0)

Operations Committee

Pulaski summarized the Operations Committee report from October 11, 2024, and presented the following to the board members for approval:

Southeast Berrien County Landfill Authority

Regular Board Meeting Minutes: Wednesday, November 20, 2024
3200 Chamberlain Rd, Buchanan, MI

#06-11/20

Pulaski motioned to approve to add trash packing to JD 850 Dozer during repairs by West Side Tractor during repairs for \$29,729.00. Swem seconded the motion.

Voice Vote Ayes: Casperson, Weedon, Gordon, Hoese, Swem, Zelmer, Kuhn, Cole-Crocker, Weimer, Pulaski.

Nays: None

Motion Carried (10-0)

#07-11/20

Pulaski motioned to approve the purchase of a 2021 F150 Pick-Up Truck for Operations from Cambell Ford for \$36,281.00. Cole-Crocker seconded the motion.

Voice Vote Ayes: Swem, Cole-Crocker, Zelmer, Kuhn, Casperson, Pulaski, Weimer, Gordon, Hoese, Weedon.

Nays: None

Motion Carried (10-0)

#08-11/20

Pulaski motioned to approve the renewal of Michigan Municipal League Liability & Property Pool Insurance with the charge of \$48,812.00. Swem seconded the motion.

Voice Vote Ayes: Hoese, Casperson, Weedon, Zelmer, Pulaski, Swem, Cole-Crocker, Weimer, Gordon, Kuhn.

Nays: None

Motion Carried (10-0)

#09-11/20

Pulaski motioned to approve the check written for the purchase of a 2021 F150 Pick-Up Truck for \$36,281.00. Zelmer seconded the motion.

Voice Vote Ayes: Hoese, Casperson, Weedon, Zelmer, Pulaski, Swem, Cole-Crocker, Weimer, Gordon, Kuhn.

Nays: None

Motion Carried (10-0)

Human Resources

Hoese summarized the Human Resources report from November 15, 2024 and presented the following to the board members for approval:

Southeast Berrien County Landfill Authority

Regular Board Meeting Minutes: Wednesday, November 20, 2024
3200 Chamberlain Rd, Buchanan, MI

#10-11/20

Hoese motioned to approve the renewal of 2025 Simply Blue PPO Gold Opt 3 Blue Cross Blue Shield health insurance. Swem seconded the motion.

Voice Vote Ayes: Weimer, Swem, Hoese, Weedon, Pulaski, Cole-Crocker, Kuhn, Zelmer, Casperson, Gordon.

Nays: None

Motion Carried (10-0)

#11-11/20

Hoese motioned to approve to elect compliance with the requirements of 2011 Public Act 152, the Publicly Funded Health Insurance Contribution Act, by adopting the 80%/20% option for the medical benefit plan coverage for the calendar year of 1/1/25 through 12/31/25. Kuhn seconded the motion.

Voice Vote Ayes: Casperson, Pulaski, Cole-Crocker, Swem, Kuhn, Gordon, Weimer, Weedon, Zelmer, Hoese.

Nays: None

Motion Carried (10-0)

#12-11/20

Hoese motioned to approve the renewal of the Life Insurance and Short-Term Disability through Companion Life for the calendar year 1/1/25 through 12/31/25. Weedon seconded the motion.

Voice Vote Ayes: Casperson, Pulaski, Cole-Crocker, Swem, Kuhn, Gordon, Weimer, Weedon, Zelmer, Hoese.

Nays: None

Motion Carried (10-0)

Unfinished Business:

- Move to closed session per section 8. (1)(c) of the Open Meetings Act 267 of 1976.

#13-11/20

Cole-Crocker motioned to move into closed session at 6:08 p.m.

Pulaski seconded the motion.

Voice Vote Ayes: Kuh, Pulaski, Zelmer, Weimer, Cole-Crocker, Hoese, Gordon, Casperson, Weedon, Swem.

Nays: None

Motion Carried (10-0)

Southeast Berrien County Landfill Authority

Regular Board Meeting Minutes: Wednesday, November 20, 2024
3200 Chamberlain Rd, Buchanan, MI

#14-11/20

Zelmer motioned to move out of closed session at 6:20 p.m. Weedon seconded the motion. No action was taken.

Voice Vote Ayes: Zelmer, Gordon, Kuhn, Hoese, Weimer, Weedon, Pulaski, Swem, Cole-Crocker, Casperson.

Nays: None

Motion Carried (10-0)

New Business:

General Manager's Comments:

- Kras summarized the packet provided by Tetra Tech explaining the study they completed on Leachate Management.
- Kras summarized the options provided in the study for reducing costs in Leachate management.
- There are plans to ratify these reports as time continues.

Public Comment - None

Adjournment: Adjournment at 6:48 p.m.

Daniel C Pulaski Sr.

Daniel Pulaski, Secretary