

# **Southeast Berrien County Landfill Authority**

Regular Board Meeting Minutes: Wednesday, November 19, 2025  
3200 Chamberlain Rd, Buchanan, MI

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- **Call to Order:** Gordon called the meeting to order at 5:30 p.m.
- **Pledge of Allegiance** was recited.
- **Roll Call** taken by Amber Ramirez
  - Board Members Present:
    - Bertrand Township: Dave Zelmer, Dave Kuhn
    - Buchanan City: Patrick Swem, Mark Weedon
    - Buchanan Township: Tom Gordon, Mindy Cole-Crocker
    - Niles City: Linda Casperson
    - Niles Charter Township: Herschel Hoese, Dan Pulaski
  - Others Present:
    - SEBC Landfill: Robert Kras
    - Note Taker: Amber Ramirez
    - Others: None
    - Absent: Bill Weimer

## **Consent Calendar**

- Approve Agenda – November 19, 2025
- Approve October 15, 2025, Regular Board Meeting Minutes
- Approve October 21, 2025, Special Board Meeting Minutes

## **#01-11/19**

Cole-Crocker motioned to approve the Consent Calendar as presented. Weedon seconded the motion.  
Voice Vote shows unanimous approval  
Nays: None

Motion Carries

## **Public Comment – None**

## **Finance Committee**

Swem summarized the Finance Committee report from November 14, 2025, and presented the following for board approval:

## **#02-11/19**

Swem motioned to approve the balance sheet dated October 31, 2025, as presented. Zelmer seconded the motion.  
Voice Vote Ayes: Zelmer, Swem, Pulaski, Gordon, Weedon, Kuhn, Hoese, Cole-Crocker.  
Nays: None

Motion Carried (8-0)

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Casperson arrives at 5:34 p.m.

## **#03-11/19**

Swem motioned to approve the Income Statement dated October 31, 2025, as presented. Casperson seconded the motion.

Voice Vote Ayes: Zelmer, Swem, Pulaski, Casperson, Gordon, Weedon, Kuhn, Hoese, Cole-Crocker.

Nays: None

Motion Carried (9-0)

## **#04-11/19**

Swem motioned to approve the Check Registers dated October 27<sup>th</sup> and November 6<sup>th</sup>, 2025. Zelmer seconded the motion.

Voice Vote Ayes: Zelmer, Swem, Pulaski, Casperson, Gordon, Weedon, Kuhn, Hoese, Cole-Crocker.

Nays: None

Motion Carried (9-0)

## **#05-11/19**

Swem motioned for the approval to accept the VTC/Sompo International invoice dated 10/31/2025 for \$77,685.00 intended for financial assurance to be paid ACH. Casperson seconded the motion.

Voice Vote Ayes: Zelmer, Swem, Pulaski, Casperson, Gordon, Weedon, Kuhn, Hoese, Cole-Crocker.

Nays: None

Motion Carried (9-0)

## **Executive/Environmental Committee:**

Gordon summarized the Executive Committee report from November 14, 2025, and presented the following for board approval:

## **#06-11/19**

Gordon motioned to approve the acceptance of ECT2 proposal for installation of equipment not to exceed \$30,000.00. Swem seconded the motion.

Voice Vote Ayes: Zelmer, Swem, Pulaski, Casperson, Gordon, Weedon, Kuhn, Hoese, Cole-Crocker.

Nays: None

Motion Carried (9-0)

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**Operations Committee:**

Gordon summarized the Operations Committee report from November 14, 2025, and presented the following for board approval:

**#07-11/19**

Gordon motioned to approve the renewal of Property Pool & Liability Insurance through Michigan Municipal League for \$51,749.00. Cole-Crocker seconded the motion.

Voice Vote Ayes: Zelmer, Swem, Pulaski, Casperson, Gordon, Weedon, Kuhn, Hoese, Cole-Crocker.

Nays: None

Motion Carried (9-0)

**Human Resources:**

Weedon summarized the Human Resources report from November 14, 2025, and presented the following for board approval:

**#08-11/19**

Weedon motioned to approve the amended renewal of the 2026 Simply Blue PPO Gold Opt 3 Blue Cross Blue Shield health insurance to include the requirements of 2011 Public Act 152, the Publicity Funded Health Insurance Contribution Act, by adopting the 80%/20% option for the medical benefit plan coverage for the calendar year of 01/01/2026 through 12/31/2026. Zelmer seconded the motion.

Voice Vote Ayes: Zelmer, Swem, Pulaski, Casperson, Gordon, Weedon, Kuhn, Hoese, Cole-Crocker.

Nays: None

Motion Carried (9-0)

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## **#09-11/19**

Weedon motioned to approve the renewal of the Life Insurance and Short-Term Disability through Companion Life with rate changes. Cole-Crocker seconded the motion.

Voice Vote Ayes: Zelmer, Swem, Pulaski, Casperson, Gordon, Weedon, Kuhn, Hoese, Cole-Crocker.

Nays: None

Motion Carried (9-0)

## **Unfinished Business:**

- None

## **New Business:**

- None

## **General Manager's Comments:**

- Kinder-Morgan is interested in hosting the Zeeland site tour on Wednesday, November 26<sup>th</sup>. Kras stated he will look into new dates as not to conflict with holidays.
- A new mechanic was recently hired.

## **Public Comment – None**

**Adjournment:** Adjournment at 6:15 p.m.

*Daniel C Pulaski, Jr.*

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Daniel Pulaski, Secretary